

**Agenda- Open Session
Pine Lake Preparatory Board of
Directors Meeting
April 26, 2017**

BOD Present: Mark Foley, Bill Farnsworth, Eric Stachowski, Sarah Phillips, Kurt Woolley, Nancy Kuechler, Sara Thomas and Pamela Frost-Shirley

Absent: Aaron Petrosky

Staff Present: Brandt Hyatt, Andrew Mocerri, Chris Terrill, Kristen Sutek and Sherri Fletcher

- I. Call to Order and Attendance – Kurt Woolley, Chair - 6:30 p.m.

- I. Conflict of Interest Reminder per NCGS 138A-15(e) – 6:31 p.m.
In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
***No conflicts noted
*** Pamela Frost-Shirley arrived at 6:32 p.m. and Conflict of Interest was read. No conflict noted.

- II. Public Comment - 6:32 p.m.
 - a. No public comment

- III. Announced and welcomed the new Executive Director Andrew Mocerri and new Member Elect Board Members Kurt Woolley, Sara Thomas, and Marianne Umphlett – 6:33 p.m.

- IV. Board Training –Kurt Woolley 6:34 p.m.
 - a. Reminded board members that the BOD Officer Elections will be held at the Board Retreat.
 - b. The location of the PLP Annual Retreat will be May 13, 2017 held on campus of Davidson College in the Classical Public Building
 - c. Reviewed the proposed PLP Board Retreat Agenda

- V. Approval of Meeting Minutes – 6:49 p.m.
 - i. Nancy Kuechler moved to approve the Open Session Meeting Minutes for the March 22, 2017 PLP Board of Directors Meeting.
 - a. Sarah Phillips seconded the motion
 - b. Motion unanimous
 - c. Sara Thomas and Bill Farnsworth abstained
 - ii. Nancy Kuechler moved to approve the Closed Session Meeting Minutes for the March 22, 2017 Board of Directors Meeting.

- a Sarah Phillips seconded the motion
 - b Motion was unanimous
 - c Sara Thomas and Bill Farnsworth abstained
 - iii Nancy Kuechler moved to approve the Open Session Meeting Minutes for the April 9, 2017 Special PLP Board of Directors Meeting
 - a Sarah Phillips seconded the motion
 - b Motion was unanimous
 - c Eric Stachowski abstained
 - iv Nancy Kuechler moved to approve the Closed Session Meeting Minutes for the April 9, 2017 Special PLP Board of Directors Meeting
 - a Sara Thomas seconded the motion
 - b Motion was unanimous
 - c Eric Stachowski abstained.

VI. Administrative Matters and Committee Updates – 6:52 p.m.

- a. Monthly Financial Report – Sherri Fletcher
 - 1 Discussed Financial Dashboard, Capital Campaign Update and Crows Nest Update
- b. Head of School Reports – Chris Terrill (5 min)
- c. Committee Updates
 - i. Strategic Planning Committee – Sara Thomas
 - a. The goal of the Strategic Planning Committee meeting was to look into how we could improve diversity and inclusion at PLP

VII. Executive Session – 7:35 pm.

- a. Nancy Kuechler made the motion to move into Executive Session
 - i Bill Farnsworth seconded the motion
 - ii Motion was unanimous
- b. § 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

VIII. Resume Open Session and Motion to Seal Minutes of Closed Session – 8.32 p.m.

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.

- a. Nancy Kuechler made the motion to resume Open Session
 - a. Bill Farnsworth seconded the motion
 - b. The motion was unanimous

IX. Vote on Closed Session Items – 8:33 p.m.

- i Bill Farnsworth moved to approve the Executive Director Employment Agreement discussed in Closed Session for Andrew Mocerri
 - 1 Sara Thomas seconded the motion
 - 2 The motion was unanimous

X. Adjournment - 8:33 p.m.

- i Sara Phillips moved to adjourn the meeting
- ii Sara Thomas seconded the motion
- iii Motion was unanimous

XI. FYI: Upcoming Events

a. PLP Board Meetings *(location is Upper School unless otherwise noted):*

- i. Next Meeting – PLP Board of Directors Annual Retreat will be held on May 13, 2017 at 8:30 a.m. at the Boswell Community Room in the Classical Public Building located on the campus of Davidson College. 423 N. Main Street Davidson, NC