



**Pine Lake Preparatory Board Meeting**  
**Open Session Agenda: August 23, 2017 at 6:30 PM**

	<b>Agenda Item</b>	<b>Purpose</b>	<b>Who</b>	<b><u>Materials</u></b>	<b>Time</b>
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:30PM 5 mins
II	Public Comment	Input to board	Public	N/A	6:35PM 10 mins
III	Previous Minutes	Vote to approve	Board Chair	Minutes from previous meeting	6:45PM 5 mins
IV	Finances	Review monthly financials Fundraising update <i>Fundraising Plan</i>	CFO Finance Committee	Dashboard & Detail	6:50PM 10 mins
V	Executive Director Report	Share progress on execution of strategic goals Enrollment planned vs actual Operations update	Executive Director	See dropbox for all docs	7:00PM 25 mins
VI	Board Changes	Approve committee goals for 2017-2018	All committee chairs	See dropbox for all docs	7:25PM 10 mins
VII	Executive Session**	To consider the qualifications... Approve Exec Session Minutes	Board Chair	See "for approval" folder	7:35PM 15 mins



VIII	Resume Open Session	Motion to Seal Minutes of Closed Session *** and vote as needed	Board Chair	N/A	7:50PM 5min
VIII	Housekeeping	Next meeting Sept 27, 2017	Secretary	N/A	7:55PM 5mins
IX	Adjourn	Close Meeting	Board Chair	N/A	8:00PM

**\*Conflict of Interest Reminder per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**\*\*Executive Session per 143-318.11(a)(6)**

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

**\*\*\*Motion to seal per section 143-318.10(e)**

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.