

**Minutes - Open Session
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
March 22, 2017**

BOD Present: Eric Stachowski, Mark Foley, Nancy Kuechler, Kurt Wooley, Sarah Phillips, Bill Farnsworth (Called in)

******Pamela Frost-Shirley came into the meeting at 6:38 p.m.**

Absent: Sara Thomas

Staff Present: Chris Terrill, Andrew Mocerri, Chris Scholl, Brandt Hyatt, Tim Hoffman, Shelly Sims, Sherri Fletcher

i. Call to Order and Attendance – Kurt Woolley, Chair – 6:31 p.m.

ii. Conflict of Interest Reminder per NCGS 138A-15(e) – 6:32 p.m.

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**** No conflict noted**

iii. Public Comment – 6:32 p.m.

Team Spork gave a presentation of their winning the competition,

v. Approval of Meeting Minutes – Nancy Kuechler – 6:47 p.m.

- i. Nancy Kuechler moved to approve the Open Session February 22, 2017 BOD Meeting Minutes.
- ii. Sarah Phillips seconded the motion.
- iii. Motion was unanimous
- iv. Eric Stachowski and Bill Farnsworth abstained
- v. Nancy Kuechler moved to approve the Closed Session BOD Meeting Minutes for February 22, 2017
- vi. Mark Foley seconded the motion
- vii. Motion was unanimous
- viii. Eric Stachowski and Bill Farnsworth abstained
- ix. Nancy Kuechler moved to approve the Open Session BOD Special Meeting for March 2, 2017
- x. Mark Foley seconded the motion
- xi. Motion was unanimous
- xii. Pamela Frost-Shirley abstained

**** Bill Farnsworth made a brief report on the Faculty Development Plan – 6:49 p.m.**

vi. Administrative Matters and Committee Updates – 6:50 p.m.

a. Monthly Financial Report -Sherry Fletcher

*** **Bill Farnsworth left the meeting at 6:57 p.m.**

*** Chris Terrill asked the board to approve a onetime bonus payout to all staff members and teachers at PLP up to \$112,000

- a. Nancy Kuechler made the motion to approve the One Time Bonus to staff members and teachers at PLP up to \$112,000
- b. Sara Phillips seconded the motion
- c. Motion was unanimous
 - a. Bill Farnsworth left the meeting at 6:57 p.m. and was absent for the vote

- b. Head of Schools Report – Chris Terrill
- c. Committee Updates
 - a. Community Outreach
 - a. Member elect mandatory meeting is Tuesday 28th at 6:30 p.m.
 - b. Parent University has it first session today and we had almost all the new families attend.

vii. Executive Session – 7:28 p.m.

- i. Nancy Kuechler moved to go into Executive Session
- ii. Eric Stachowski seconded the motion
- iii. Motion was unanimous
 - a. Motion to move into Executive Session
 - b. § 143318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

viii. Resume Open Session and Motion to Seal Minutes of Closed Session – 8:34 p.m.

- i. Nancy Kuechler moved to Seal the Minutes for the Closed Session Meeting
- ii. Sarah Phillips seconded the motion
- iii. Motion was unanimous

*****There were no items presented in Closed Session that required a vote.

** The Board Retreat will be May 13, 2017 and a location at Davidson College is being explored to host.

x. Adjournment – 8:37 p.m.

- i. Aaron Petrosky made the motion to adjourn.
Pamela Frost-Shirley seconded the motion
- ii. Motion was unanimous

xi. FYI: Upcoming Events

- a. PLP Board Meetings (*location is Upper School unless otherwise noted*):

i. Next Meeting – April 26, 2017

****Respectfully submitted by Nancy Kuechler PLP Board Secretary**