

**Pine Lake Preparatory Board of Directors Open Meeting Minutes
July 27, 2016**

PLP BOD Present: Aaron Petrosky, Eric Stachowski, Kurt Wooley, Sarah Phillips, Pamela Frost-Shirley (via phone conference), Sara Thomas

PLP BOD Absent: Mark Foley

PLP Administration Present: Chris Terrill, Tim Hoffman, Sherri Fletcher, Chris Scholl, Kristen Sutek, Andrew Mocer, Brandt Hyatt, Ginger Lusty (via phone conference)

- I. Call to Order and Attendance – Kurt Woolley, Chair(6:32 pm)
- II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:32)
In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

 *No conflict noted
- III. Public Comment (6:33 pm)
 - No public comments
- IV. Board Training – Kurt Woolley(6:33 pm)
 - Discussed board meeting timeline and rhythm for agendas and materials
- V. Approval of Meeting Minutes(6:41)
 - Purpose: Vote on open session) and executive sessions (Please see executive session folder) meeting minutes for 6/22/2016 .
 - Sarah Philips made the motion to approve the open and executive session minutes
 - Bill Farnsworth seconded the motion
 - Motion approved unanimously
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 - *Nancy Kuechler made a motion to approve the open and executive-session minutes from 6/27/2016
 - Motion seconded by Bill Farnsworth
 - 3 abstentions Pam, Sarah and Sara
 - Motion approved unanimously
- VI. Administrative Matters and Committee Updates (6:43)
 - Finance Committee – Chris Terrill / Ginger Lusty / Sherri Fletcher / Aaron Petrosky
 - Insurance - Commercial Policy and Workers Comp
 - Purpose: discuss and approve
 - Sarah Philips made the motion to approve the insurance policy
 - Bill Farnsworth seconded he motion
 - Motion approved unanimously
 - Bank signors (remove Tara Bain and add Sherri Fletcher) for the Regions Operating Account and Regions Local Account
 - Purpose: discuss and approve
 - Eric Stachowski made the motion to remove Tara Bain and add Sherri Fletcher
 - Sara Thomas seconded the motion
 - Motion approved unanimously
 - Capital Improvement – Chris Terrill / Chris Scholl / Aaron Petrosky
 - STEM Building
 - Chris Terrill provided updates on the Stem building and stated we are on track. Waiting for the elevator to be permitted
 - Athletic Facility
 - Chris Scholl gave an update on the Athletic Facility
 - A motion to approve the allocation of reserves for the athletic complex for landscaping for the budget not to exceed \$55,000 made by Aaron Petrosky
 - Sara Thomas seconded the motion

- Motion approved unanimously
- A motion was made to move allocation from reserves for the Athletic facility by Sarah Philips
- Bill Farnsworth seconded the motion
- Motion unanimous
- Schedule Annual Meeting – Kurt Woolley / Chris Terrill - Annual meeting is scheduled for September 28, 2016 in the Stem auditorium at 6:30 pm
- Determine Board Member committee assignments – Kurt Woolley
 - The following committees were formed:
 - Capital Improvement: Aaron Petrosky (Chair), Kurt Wooley, Eric Stachowski and Mark Foley
 - Grievance: Kurt Wooley (Chair), Nancy Kuechler, Aaron Petrosky, and Sarah Philips
 - Strategic Planning: Sara Thomas (Chair), and Pamela Frost-Shirley
 - HOS Evaluation: Bill Farnsworth (Chair), Sarah Philips, Pamela Frost-Shirley
 - Policy: Eric Stachowski (Chair), Nancy Kuechler, Sarah Philips, Mark Foley
 - Academic Excellence: Mark Foley (Chair), Kurt Wooley, Bill Farnsworth, and Sarah Philips
 - Community Outreach: Nancy Kuechler (Chair), Kurt Wooley, Sara Thomas an Pamela Frost-Shirley
 - Technology Liason: Bill Farnsworth (Chair)

VII. Executive Session Bill Farnsworth made the motion to move into executive session at 8:01

- Sarah Philips seconded the motion
- Approved Unanimously
- Eric Stachowski left the meeting at 8:04pm

○ Motion to move into Executive Session

○ § 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Motion seconded by

Motion approved unanimously

VIII. Resume Open Session and Motion to Seal Minutes of Closed Session 8:47pm

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law. Motion made by Sarah Philips

Pamela Frost-Shirley left the meeting at 8:47

IX. Resume Open Session and Motion to Seal Minutes of Closed Session

- Motion seconded by Sara Thomas
- Motion approved unanimously

X. Vote as needed based on Executive Session

*Bill Farnsworth moved to hire the following:

Scott Green- US PE Teacher

Jessika Dorcas – US Science Teacher

Anthony Dunbar – MS EC position

Christina Massimini – MS Succes –Part-Time

Sonny McCauley – Custodian

Jennifer Hollifield – Bus Driver

*Approved unanimously

XI. Advjournment 8:49pm

- Bill Farnsworth moves to adjourn the meeting
- Sarah Philips seconded the motion
- Approved unanimously

XII. FYI: Upcoming Events

- PLP Board Meetings (*location is Upper School unless otherwise noted*):
 - Next Meeting – Wednesday, August 24, 6:30 pm