

FERPA/NCLB Opt-Out Notice

(Complete separate form for each student OPTING OUT and return by first day of school)

The *Family Educational Rights and Privacy Act* (FERPA) gives parents (or students, if 18 years of age or older) the authority to prohibit schools from disclosing any or all Directory Information about their student. **Directory Information** includes • name • address • phone • e-mail address • photo • participation in officially recognized activities and sports • weight/height of members of athletic teams • degrees/honors/awards received • date/place of birth • major field of study • most recent school attended • dates of attendance • grade level • enrollment status • other information not generally considered harmful or an invasion of privacy if disclosed.

If you wish to restrict the disclosure of your student’s Directory Information, please **check all boxes that apply**.

As a parent, I hereby exercise my right under FERPA to request that you **do not disclose** any Directory Information about my student for any purpose, except: [list Directory Information or purposes that you **permit**, if any] _____

OR

As a student 18 years of age or older, I hereby exercise my right under FERPA to request that you do not disclose of my Directory Information for any purpose, except: [list Directory Information or purposes that you permit, if any] _____

The *No Child Left Behind Act of 2001* (**NCLB**) requires schools to release a secondary student’s name, address, and phone number to military recruiters & institutions of higher education unless the student (of any age) or parent requests in writing that such information be withheld. *Be aware that military recruiters ask for information regarding 11th and 12th grade students only.*

Student’s Legal Name: _____	Date of Birth: _____
Signature: _____	Date: _____
Printed name _____	

FOR UPPER SCHOOL STUDENTS ONLY:

As a parent, I hereby exercise my right to request that you do not disclose the name, address, or telephone number of my student to:

military recruiters institutions of higher education

As a secondary student, I hereby exercise my right to request that you do not disclose my name, address, or telephone number to:

military recruiters institutions of higher education