

PLP BOD OPEN SESSION Meeting Minutes- Date: June 27, 2012

PLP BOD Present: Michelle Adams, Anne McIntosh, Julie Robinson, Julie Flaherty, Scott Broemann, Brian Hochman, Pam Rogers

Absent: John Allemeier, Linda DiPaola

PLP Administration: Chris Terrill, Chris Scholl, Amy Sevic, Gloria Miller

Location: Upper School Seminar Room

I. Call to Order

At approximately 6:04 pm, Meeting called to order by Chair.

II. Conflict of Interest Reminder per N.C. General Statutes 138A-15(e). Chair reads Conflict of Interest Reminder per N.C. General Statutes 138A-15(e) which states:

“In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from an undue participation in the particular matter involved.

Chair asks if any board member has a conflict with any issues coming before the board this evening. Julie R reported perceived conflict of interest due to new employment; Anne M reported perceived conflict of interest with a new policy coming before the board for a vote and would abstain from voting.

NOTE: Pam R entered board meeting at approx. 6:09 pm.

III. VOTED

Motion to accept May 23, 2012 open meeting and executive session minutes. Second. Majority Vote. General Membership May 15 meeting minutes will be moved to July meeting for approval.

IV. Ziegler Capital- Michael Braun

Michael Braun of Ziegler Capital provided a tax-exempt financial presentation to the board exploring the possibility of refinancing the campus purchase and ACC and other potential buildings or land for a better price. Ziegler is a 110 year old company that has financed \$165 million of debt for charter schools in the last several years.

V. Public Comments

o Steven Lusty – requested a 10-minute allotment at a future board meeting for First Robotics presentation.

o Sara Thomas- Secretary of Kaleidoscope Foundation officially welcomed Chris Terrill as new head of school. Updated board that golf tournament netted approximately \$30,000 and Kaleidi After-School care netted approximately \$32,000. She requested that the PLP Board and K

Foundation establish a time to dialogue and continue to synch with one another as the Annual Fund gears up in the Fall.

VI. Policy Review

a. VOTE

Motion made to accept the revised version of the Grievance policy. Second. Majority vote..

b. VOTE

Motion made to accept the policy of board members speaking in public. Second. Majority vote.

c. Strategy versus policy

Board discussed how to include strategy and policy, two important topics that take up time to discuss. Chris Terrill added that he has a 700-page document of policies and will share with P&P Committee as we prioritize which policies we need now. Board chair asked P&P Chair to bring a plan to July board meeting of which policies we need.

VIII. Administrative Matters and Committees

a. VOTE: PLP Community Meeting

Board discussed best time to hold another General Membership meeting, as per bylaws to establish quorum and vote for new board members and bylaw changes. Motion made to identify the date as Fri., 14 Sept when the Booster Club will hold BBQ and PLP PTO will be involved. Second. Majority vote. Location will be PLP campus.

b. Off-Site SWOT

Facilitator Pam Rogers will lead board on next step in the SWOT process; date will be Fri. 10 August from 6-8:0 pm

c. Treasurer's Report/Controller Report

Chair of Finance reported that Kaleidi now has its own tab in the budget so they can be responsible for their part of the budget. Exceptional Children will get its own tab. Controller, to date, has saved PLP approx \$82,500 by renegotiating contracts. PLP is working to get a Staples program together for school supplies.

d. Nominating Committee

Chair of Nominating announced resignation, effective Aug 22. A Call for Applicants (PLP parents and non-PLP parents) will go out with a 30-day call. This position will be for 10months to finish out her 2-year term.

e. Bylaw Changes

Chair of Nominating encourages board to consider going back to Jan and June end dates to reduce drastic turnover on board at once time. Discussions about providing APs with a way to vote in General Membership meetings who do not have students enrolled at PLP. Before bringing bylaw changes to General Membership meeting (Sept 14) , Chris Terrill will take lead and connect with legal counsel to make sure bylaw changes are in accordance with charter and PLP policies.

f. Academic Strategy Committee

Chair states that the Academic Strategy will report in July. She reminded board of last month's decision to create S.I.T. sub-committee. Board determined that there should be a review of ALL Committees and asks Chairs of Committees to determine what committees are needed; report to the board at July board meeting.

g. ACC/Capital Improvement Committee

Committee Chair reports that the ACC Committee is working two angles at the same time: (1) pulling financials together and (2) construction costs estimates, including Design and Build. August 15 is the deadline to have proposals come back from 6 firms. Board discussed running an ad for additional proposals since charter schools receive public funding (although not for capital projects). Little Architects own the current ACC plans and are not receptive to PLP using the plans and altering.

h. PTO/Family Council

The PTO bylaws are ready and approved. Discussion came up about whether class gifts or other gifts to campus need to go to the board or go through Head of School. Consensus was first direct to Chris Terrill and if any gifts require major change to campus master plan, head of school would bring those to board. Board liaison expressed appreciation to many individuals (including but not limited to: Christine Malick, Laurie Applegate, Bill Merryman, and Lisa McKenzie) for their service.

i. Athletic Booster Bylaws

Bylaws have been submitted for approval. Moving forward with scheduling first year of football. Search continues for Home Field for Varsity; Calvin Carter has been working. Booster Club Board Liaison asked if anyone has connections to help with identifying football field to please contact him.

j. Handbooks: Parents and Teacher

Chris Terrill will take lead on reviewing the handbooks and seeing if they are in alignment with policies and charter. Chair of P&P thanks Chris for taking this task.

k. Legal Counsel Review Committee

Board discussed areas of expertise needed: (1) labor, (2) education law, (3) liability, and (4) corporate/contracts. When board determines these are the areas needed, we will then determine legal counsel with expertise in those areas.

l. Q&A responses

- AP Ownership- Teachers are requested a way to have a voice.
- Results from General Membership meeting- this has been discussed that PLP Board will establish another General Membership meeting (hopefully quorum will be met) and parents will vote again on the three board positions and bylaw changes.

VI. School Leadership Report

- Parking- Chris Terrill has reviewed references and quotes; GL Wilson's proposal of \$58,000 is the one selected. Contract is written and ready; looking to start project soon. This project will add 36 spots to the Upper School, including parking bumpers and add 36 elsewhere for a total of 72 spots we did not have.
- Parent meetings- Chris Terrill has met with 92 parents so far; he is listening to feedback. He continues to meet and hopes to meet all PLP parents.
- Interim PLP Leadership- Congratulations to all stakeholders that the school survived without a head of school; the budget is in great shape; graduation ceremonies were beautiful and within budget.

VII. Executive Session

At approx. 8:35 pm EST. **Chair cites 143-318.11(a)(6), 143-318.11(a)(3), and 143-318.11(a)(5) to go into closed session** Motion. Second. Majority vote.

VIII. Chair moves back to OPEN session motion. Majority vote. At approximately 10:10 pm, board moves to closed session and reconvenes into OPEN session.

IX. **VOTE**

Motion to resume open meeting. Second. Majority vote.

X. **VOTE**

Vote to seal the meeting minutes of closed session for June 2, 2012 meeting. Second. Majority vote.

XI. **VOTE: 2012-2013 Officers**

Motion made to approve:

Chair- Michelle Adams

Vice-chair- John Allemeier

Secretary- Anne McIntosh

Treasurer- Scott Broermann

Second. Majority vote.

VOTE: Lateral Move

Motion made for Kimberlee Strickfaden to move from Middle School Exceptional Children to Upper School Exceptional Children. Second. Majority vote.

VOTE: New Hires for 2012-2013

Motion made to Danielle Shepard, Savannah Nichols, and Trista Schloop. Second. Majority vote.

XII. **VOTE**

Motion made to adjourn. Second. Majority vote. Meeting adjourned at approx. 10:13 pm.

Respectfully submitted,

Anne McIntosh, Ph.D.,
Secretary, Board of Directors