

PLP BOD OPEN SESSION Meeting Minutes- Date: March 28, 2012

PLP BOD Present: Michelle Adams, Anne McIntosh, Julie Robinson, Linda DiPaola, John Allemeier, Julie Flaherty, Scott Broemann, Brian Hochman, Pam Rogers

Absent: none

PLP Administration: Chris Scholl, Gloria Miller, Amy Sevic

Location: Upper School Seminar Room

I. Call to Order

At approximately 6:04 pm, Meeting called to order [late: Julie Robinson, Brian Hochman]

II. **Conflict of Interest Reminder per N.C. General Statutes 138A-15(e).**

Chair reads Conflict of Interest Reminder per N.C. General Statutes 138A-15(e) which states:

"In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from an undue participation in the particular matter involved.

Chair asks if any board member has a conflict with any issues coming before the board this evening. None reported.

III. **VOTED**

Motion to accept February 21, 2012 and March 13, 2012 open meeting and February 13, 2012 and February 21, 2012 executive session minutes. Second. Majority Vote.

IV. **Transition Committee/Head of School Search Update**

Committee Chair read a statement that PLP was interviewing three candidates. Discussion about information found on internet concerning one candidate; board will take under advisement should this candidate become a lead candidate. Board will go into closed session to discuss HoS candidates this evening.

V. **Public Comments**

o Debbie Monroe- recognized that approximately \$180,000 was lost in tuition, due to the 20 ADM and asked that the school consider stressing the need that parents have their children in school the first 20 days with signs in the circle, emails from PLP administrator, and on Ed-Line. With that lost funding, PLP could have easily paid for a full-time college counselor.

o Lisa McKenzie- 1- read article in *Charlotte Observer* of schools receiving waivers on the 185 days; was PLP are of the waiver and if so, was this done? 2- at the Feb board meeting, the DPI revisions were approved; has this info been publicized?

Executive Session

Board moves into Executive Session for 143-318.11(a)(5). Second. Majority vote.

Resume Open Session

VOTE: HoS

Motion made to extend contract offer to Chris Terrill for new HoS. Second. Majority vote.

VOTE: Ad Hoc Committee

Motion made to have ad hoc committee to work in negotiating contracts; committee be: Julie Robinson, Julie Flaherty, Michelle Adams, and Linda DiPaola. Second. Majority vote.

VI. **Administrative Matters**

· Nominating Committee Update

Chair of Nominating Committee provided report; asked if there were any questions. Have two applications for Lower School and one for Middle School. Deadline is this coming Friday at midnight EST.

Julie Flaherty leaves at approximately 9:00 pm; quorum remains, board meeting continues.

· Conflict of Interest & Confidentiality Statements

Board Chair asked if board members would verify that they have signed the latest draft and that a copy be on file with Campus Services Director.

· Board Retreat- Sat., 19 May

Secretary emailed board members; no date accommodated everyone. Sat., 19 May accommodated most people. Secretary asked if she could pursue plans to have dinner catered to PLP for members since meeting will begin at 5:30 pm and go until 9:30 pm. Motion made. Second. Secretary asked Chair of Communications to put this date on the school calendar for the public.

· Update: Policy and Procedure Manual

Motion made to accept P&P Manual. Second. Majority vote. Chair of P&P stated that Committee would continue to update manual; for example, (1) Hiring policies and (2) electronic storage of PLP documents and report to the board on a quarterly basis. Board member requested perhaps more frequently than quarterly until manual gets more developed. Chair of P&P committee will get with P&P and see if they can meet every other month, instead of quarterly.

· Update: Charter Conferences

Secretary sent document to board regarding three charter conferences; board responded they did think PLP should be represented at all three conferences: (1) National Charter School Conference in June of each year, (2) NC Charter School Alliance conference coming up July 22-24 in Concord, and (3) NC Public Charter Schools Association conference coming up in April 26-27 in Concord. Suggestion: 2 Board members and PLP Leadership representation, and APs at each conference. Follow-up that Sec resend date info via email to board members.

- Update: General Membership meeting

Campus Services Director confirmed Charles Mack Center has been reserved. Meeting will occur on Tues., 15 May, starting at 6:30 pm.

- Committee Membership

Board Chair and V-Chair submitted suggestions for committees. Motion. Second. Majority vote to accept recommendations.

- ACC Committee

ACC Chair reported that desire to get ACC built as quickly as possible; will examine feedback from stakeholders; has engaged in research looking at other school gyms (e.g.: Lake Norman Charter, Woodlawn). Chair does see interest from people to participate. Will review possibility of doing build/lease arrangement or to work with the bank. PLP needs to determine if we want only a gym or if we want to create ore classroom space in the design. Revitalization of the capital campaign drive; have received more donations in the past year than in the other years combined. Will keep board updated.

- Treasurer/Controller Report/Audit Report

Treasurer stated a finance meeting will be on Wed., 04 April at 6:30 pm in Middle School. Controller continues to work through coding issues. Background check has not come back yet for Treasurer; waiting on that before switching out old check-signers (Kari Jolly, Shawn Rogers) with new check-signers (Scott Broemann and Donna Beregon). Will review whether or not to close Donations Account; will bring recommendation to board next month. Motion made to identify check signers as: Scott B, Donna B, Rebecca S, and Anne M. Second. Majority vote.

- Academic Strategy Committee Report

Committee Chair reports survey will be going out via Survey Monkey asking for parents' visions of what college preparatory means. Link is ready for Amy Sevic to send. Survey will be left open until third week of April. Then, Chair will compile and bring to retreat.

- Q&A Responses

Chair of Communications Committee reports: 1- the update on legal documents is that the board is still waiting on information, 2- Feb 13 closed meeting was the interviewing of board candidates and no votes were taken, 3- question about guidance counselor- the board did approve a

guidance counselor position in the 2-12-2013 budget, 4- charter revisions update are now posted on Ed-Line, 5- the 180 school day calendar will be discussed later tonight, 5- reminder to everyone that that board of directors speak with one voice so please identify as "board," and not a specific board member.

· Booster Agreement

Brian Hochman is now the board liaison for the Booster Club. Board received the agreement which details mission to fund (in its entirety) the football program in 2012-2013 school year with the possibility of supporting other athletics later. Booster Agreement does include meeting with the PLP Athletic Director on a monthly basis; and could take up to four years or more to become sustainable. The Booster board meeting will be April 18.

VII. **School Leadership Report/Update**

a. Interim HoS Report- Question was asked if the Kaleidi program was 100 percent as in broke even (number of families leaving being replaced with families registering) or was there growth? PLP Leadership will take this question back to Kaleidi Director. The Academic Affairs Dean has confirmed that the PLP wavier was accepted. Board votes to revise calendar to have a tart date of Aug 20, not Aug 13 as on the original calendar. Second. Majority vote. Proactive communications will be informing parents of the new start date.

b. AP Contracts Update- Motion made to approve the AP contracts for the 2012-2013 school year. Second. Majority vote. Motion made to extent contracts to three new hires: Andrew Mocerri for Athletic Director (new position), Wendy King (new position for Lower School Associate), Danielle Pinneke (4th grade AP), and Carole Sanford (new AP).

c. Computer Initiative and related Finances Update
Current budget shows that we may have a \$20,000 deficit from the amount of fees collected from PLP families (\$61,000) and what the expenses are (\$84,000). Treasurer will work more closely with Mark to determine if a budget amendment needs to occur to make this line item whole.

VIII. **Chair cites 143-318.11(a)(6), 143-318.11(a)(3), and 143-318.11(a)(5) to go into closed session** Motion. Second. Majority vote.

IX. Chair moves back to OPEN session motion. Majority vote. At approximately 11:15 pm, board moves to closed session and reconvenes into OPEN session.

X. **VOTE**

Motion to resume open meeting. Second. Majority vote.

XI. VOTE

Vote to seal the meeting minutes of closed session for March 28, 2012 meeting. Second. Majority vote.

XII. VOTE

Motion made to adjourn. Second. Passed. Meeting adjourned at approx. 11:15 pm.

Respectfully submitted,

Anne McIntosh, Ph.D.,
Secretary, Board of Directors