

PLP BOD OPEN SESSION Meeting Minutes- Date: January 25, 2012

PLP BOD Present: Michelle Adams, Shawn Rogers, Anne McIntosh, Julie Robinson, Linda DiPaola, Chris Hailey, John Allemeier, Julie Flaherty

Absent: None

PLP Administration: Donna Beregon, Chris Scholl, Gloria Miller, Amy Sevic

Location: Upper School Seminar Room

### **I. Call to Order**

At approximately 6:05 pm, Meeting called to order

#### **II. Conflict of Interest Reminder per N.C. General Statutes 138A-15(e).**

Chair reads Conflict of Interest Reminder per N.C. General Statues 138A-15(e) which states:

“In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from an undue participation in the particular matter involved.

Chair asks if any board member has a conflict with any issues coming before the board this evening. None reported.

#### **III. VOTED**

Motion to accept December 14, 2011 open meeting and executive session minutes.  
Second. Majority Vote.

#### **IV. VOTE**

Chris Hailey, directed by boards to investigate law firms, continued his report from November and December. He recommends the board consider Mike Honeycutt with Fisher and Phillips. Honeycutt is interested in serving as our legal counsel; does not represent Iredell-Statesville. Motion made to retain Fisher and Phillips. No second. Board asks Chris to continue research with three reference checks, identify criteria, and discuss at March meeting.

#### **V. Head of School Search**

##### **A. Transition Committee/Search Committee**

Linda reports Committee is meeting, provides info on focus meetings, and introduces search firm.

##### **B. Barry Rowland, Carney Sandoe & Associates**

Mr. Rowland updates board; has 60 applicants now; will shortlist to 25. Applicants are diverse, strong, and from all over the country and world.

VI. **Public Comment**

None.

VII. **Administrative Matters**

· **Announcements and Acknowledgements**

Evelyn Gerdes resigned, effective December, 2011. Her position is board appointed. Shawn Rogers has submitted his letter of resignation, effective as of Feb 20. His position is board appointed. Joel Medley passed comment to board that PLP Board is moving in good directions with no negative complaints.

· **VOTE: Membership Meeting**

Chair of Nominating Committee says Call for Applications is active now. Motion to call General Membership Meeting for Tues., 15 May at 6:30 pm, in accordance with bylaws, contingent upon the availability of the Charles Mack Center or The Cove. Second. Majority Vote.

· **VOTE: Anne McIntosh as Liaison to Grants Committee**

Motion made to appoint Anne as liaison to Grants. Second. Majority vote.

· **Board Retreat Date**

With two board members to replace and possibility of three new board members from General Membership, recommendation is to schedule retreat in month of June. Secretary will email board members asking if June 09 will work with their calendars.

· **Nominating Committee**

Chair of Nominating Committee states that 13 February will be date to interview candidates in 15-minute intervals, starting at 6 pm.

· **Head of School and Board Evaluation**

Current Chair of Head of School Committee asked to be released of the Chair duties but continue to serve as a committee member. John Allemeier accepted Chair of Head of School Committee, effective immediately.

· **Treasurer Report /Finance Committee**

Treasurer stated that Controller continues to work on getting the budget coded correctly and is working on budget for board review at February meeting. Budget is looking stable with surplus. ANS needs to be generating all Income and Expense reports.

· **ACC Committee**

o The Kaleidoscope Foundation has created the PowerPoint; we need to look at this work as a “living document” which constantly changes. Survey Monkey launched to PLP community to seek input regarding ACC. Responses will be received until Feb 04. Response rate good; as of Tuesday, 328 surveys completed.

o Clarification regarding campus purchase. The amount of

lease payments, escalators on lease, and campus purchase price was all pre-determined and agreed on via written documents that were signed and executed in 2007.

· Academic Strategy Committee

o Chair reported that discrepancies between charter and Curriculum Draft guide: (1) "Ethics" course vs. "Philosophy," (2) Spanish I-IV mandatory that Spanish culture difficult to take, (3) computer ethics may not be equivalent to philosophy, (4) Integrated Math 1-IV with new testing calling for statistics and probability.

o Academic Partners Exit Survey will go out next week to be deployed through Survey Monkey; anonymous. If email address does not work, a hardcopy will be mailed with a self-addressed, stamped envelope to encourage completion.

o Family Stakeholders Survey is being worked on; draft ready in February and be deployed to families in March.

· Policies and Procedures Strategy Committee

o Chair of P&P updates board on research regarding TeamCFA. Board members received draft of agreement; board inquires that more research be done since "influence is tied to donation," including talking to schools that are TeamCFA and those who decided not to be TeamCFA affiliated. We continue to research and leave this decision to Head of School.

o Board members received Policies Manual draft in Meeting Packet. Board wants additional time to review to determine if more policies are needed. Members are to get comments to P&P Chair by Wed., 01 Feb.

o P&P is looking for another parent volunteer to work with P&P Committee.

· Community Communications/Old Business

Public comment does not allow for dialogue; Community School of Davidson has a feedback mechanism/group where parents can come and talk about issues. May be a model for community communications with board members. Board will continue to explore. "Board's Response to Previous Month's Questions and comments". Chair of Communications Committee will spearhead.

**VIII. School Leadership Report/Update**

a. Interim HoS Report

b. Enrollment Projections

PLP is at 1592 this year; 1595 projected for next year. Verbiage suggested as "Proposed charter changes" and change "target" to "maximum."

c. Upper School Counselor

Upper School has identified a parent who is certified and licensed as guidance

counselor to work with Upper School in a volunteer position. Discussion ensued how parent volunteers could be used in this role but not utilized parent volunteers who are teachers in the classroom? Access to student grades was an issue. Upper School PLP Leadership will further investigate to make sure a volunteer can be used, especially in a situation of liability- whose liability would cover.

d. Meetings o PLP campus

PLP Leadership has requested board not meet at Houston House; contact Head of LS, MS, or US to use classroom or conference space for committee meetings.

IX. **Chair cites 143-318.11(a)(6), 143-318.11(a)(3), and 143-318.11(a)(5) to go into closed session** Motion. Second. Majority vote.

X. Chair moves back to OPEN session motion. Majority vote. At approximately 10:50, board moves to closed session and reconvenes into OPEN session.

XI. **VOTE**

Motion to resume open meeting. Second. Majority vote.

XII. **VOTE**

Motion made to begin seal meeting minutes. Second. Majority Vote.

XIII. **VOTE**

Motion made to unseal Oct 27, 2010 Meeting Minutes, upon recommendations by legal counsel. Second. Majority vote.

Respectfully submitted,

Anne McIntosh, Ph.D.,  
Secretary, Board of Directors