

**Pine Lake Preparatory
Board of Directors
Meeting Minutes**

Meeting Date: July 21, 2010

Location: PLP Upper School

Directors Present: John Moloney, Chris Perri, Antoinette Ellison, Evelyn Gerdes, Anne McIntosh, Bill Neal, Julie Flaherty, Michelle Adams

Directors Absent: None

Administrative Team: Kate Alice Dunaway, Kari Jolly, Jennifer Gnann, Chris Scholl, Gloria Miller, Amy Sevic, Mark McCurry

Guest: See attached list

- Meeting called to order at 6:10 p.m. by John Moloney. John lays out protocol for meeting and introduces the board members to the audience.
- PLP Pride Moment. Kate Alice shares that today, NCDPI released the AYP results and PLP has met all 21 AYP goals. The results of all schools in the state are available to the public online at the DPI website.
- Twan moves to approve the minutes from the June meeting; seconded by Chris. Anne abstains as she was not present at that meeting. Majority approval; motion carried.
- The executive nominating committee has met and makes the following nominations:
 - Chair – Antoinette Ellison
 - Vice Chair – Michelle Adams
 - Secretary – Anne McIntosh
 - Treasurer – Bill Neal
 - Bill will chair the finance committee
 - Chris Perri will chair the nominating committee
 - Evelyn will chair the Head of School evaluation committee
 - John, Anne and Michelle will represent the Board on the Kaleidoscope Foundation Board
- Evelyn moves to accept the nominations as proposed effective immediately; Bill seconds. Unanimous approval. Motion carried.
- Twan moves into the position of Chair for duration of the meeting.
- Open Session. Guests are invited to address the board. Twan expands upon the purpose of the open session and the protocol for responding to inquiries raised at open session (the Board listens now and responds later).
 - Frieda DeQuick requests a follow up the question she posed at the May board meeting regarding consistency of information posted on Edline regarding the calendar. She would like to be able to confirm her information with that which was posted on Edline. Ms. DeQuick questions if the HOS report can be made available to the general community. She is advised that the HOS report is not designed to be helpful in the manner Ms. DeQuick is seeking. Ms. Dunaway addresses Ms. DeQuick's inquiry and apologizes for the neglect in responding. She affirms that there was an error when reviewing the calendar last year that caused the addition of the Memorial Day snow make up day. Ms. DeQuick would like a follow up on her question regarding the best possible way to receive general communication. It is suggested that a member of the Leadership Team meet with Ms. DeQuick to address her concerns in this regard. Ms. Miller and Ms. DeQuick will meet privately.
- Treasurer's Report. The June 30, 2010 budget report is under construction with FYE information. Kate Alice updates that she and Mr. Vinroot have been in contact regarding the funds due from ISS. Mr. Vinroot and Mr. McMillan (the ISS attorney) are in negotiations regarding the new legislation that

permits LEAs to pay the amounts owed over a three year period. Ms. Dunaway and Mr. Vinroot have discussed that other charter schools in Iredell County have been paid in full promptly and the appropriateness of the fair treatment of all charter schools by ISS. CMS reimbursements have been received. Anne questions if we are awaiting funding from other LEAs (Rowan, Cabarrus, et al). Kate Alice affirms we are working with those issues. Kate Alice is asked to email the amount received from CMS and a comparison of the amount CMS originally proposed vs. what they paid after receiving the correspondence from Mr. Vinroot. Kate Alice further affirms that the state budget was approved and the exact per pupil allotments are being calculated by Tom Williams from Acadia Northstar. It appears that there may be a small amount (\$150 - \$200 per pupil) more than what we originally budgeted from the state level. The LEA funding has yet to be determined, but there is no preliminary indication that there will be a reduction in that funding. Anne questions if it is feasible for the school to receive the funding from other LEAs before 12/31/10. Kate Alice asserts that focus continues to be placed in the ISS direction because of the size of that claim; upon resolution of that issue we will turn focus to smaller LEAs. Kate Alice will ask Mr. Vinroot to summarize options based upon the new legislation. Bill asserts that additional unexpected amounts be allocated to the surplus. The new legislation and how it negatively affects charter schools is discussed. John questions if the reimbursement from the Kaleidoscope Foundation has occurred; yes.

- School survey and Head of School update. Kate Alice opens with the school survey. The board previously received a summary of the survey. The mailer being prepared for the community will contain information about this survey; Kate Alice will provide with Board with online login information which will permit the board members to compare survey results with other emerging charter schools. Bill questions if they will have access to raw information with that link. Kate Alice shares that raw information is not available online; hard copies of that information will be available for the board to pick up by noon tomorrow from Kate Alice. Chris cautions board members not to become distracted by the occasional comment and consider the totality of the information. The hiring for the upcoming school year has been nearly completed; we are still seeking two individuals for positions in the Upper School. She shares that Leslie Kidder is assuming her role as Community Relations Director and Shelly Sims is moving to the Lower School as a First Grade teacher and Academic Initiatives Mentor (AIM) for Lower School Academic Partners. Gloria and Shelly have been working together to pull the AIM program together. Chris Perri questions if Leslie's role will include external communications; Kate Alice shares her role is primarily focused internally but she will work with press releases as needed. Bill inquires if this will include information in area publications; Kate Alice affirms efforts will continue in this regard; past efforts have been less than successful in that even though information is shared with publications, those publications choose not to publish. The Family Partnership Council is active and is organizing 2 informational meetings for the community. Leslie is working with Karen Thomas and Kevin Shannon on these meetings. Announcements are expected to be posted on Edline tomorrow. Bill inquires if this group will attempt to organize a quorum at a member meeting so that June board member elections can be validated; Kate Alice shares that this group has not been charged with this task, but they are assisting with getting that information out there. Save the Date cards will be included in the community mailer. Anne noted the calendars on Edline and the appearance that the Board approves the school calendar since there is a calendar under the Board of Directors page. Jennifer Gmann will affirm that there will be only one calendar available online. Evelyn inquires the status of the student withdrawal exit surveys; Kate Alice shares that Joanne Tabor mailed all of the Exit Surveys prior to the last board meeting. She has received only one response, which indicated that the school was too far away. Anne confirms that all exiting families are provided with a survey; the answer is yes. Anne inquires the number of surveys going out. Joanne Tabor will be asked to respond to that question separately.
- Bond Finance. Chris updates that Kate Alice has been running point with BB&T. Kate Alice shares that she and Charlie Jones have been speaking regularly. He has asked for some additional information in

light of the newly adopted state budget. She anticipates that BB&T will have a response to us in the near future. John inquires if this conversation should be tabled to closed session item given that we are in negotiations with two competing vendors. The consensus is that open session discussion is acceptable so long as discussion remains in general terms. Kate Alice is working with John Swift and David Houser from Regions Bank and Tom Williams has answered their outstanding questions to date. The appraisals are pending. John inquires if one appraisal is acceptable for both banks; Chris shares that banks do not typically share appraisals. Discussion ensues. Anne questions the feasibility of challenging a property tax assessment based upon a private appraisal; Chris affirms that they are separate appraisals and one does not influence the other. However it is affirmed that we may challenge a tax appraisal if we so choose. Amy Sevic updates on the Joint Use Agreement with the Town of Mooresville. We are on the Recreation Board agenda for their September 21st meeting. Amy shares that those meetings are not typically open session. Bill Pope has been asked to move forward with the preparation of the final agreement based upon negotiations. Amy anticipates that the final agreement will be available for Board approval at the August meeting. The Recreation Board's purpose is to make a recommendation to the Board of Commissioners, which typically follows the rec. board's recommendation. We could potentially have a decision from Mooresville by the end of September.

- Kaleidoscope Foundation update. John shares that a meeting was recently held regarding the structure of the merged KF Board and Capital Campaign Steering Committee. The final structure has yet to be determined. Upon completion of that task, the formal structure will be presented to the Board for approval. Bill questions why PLP would be asked to vote on this matter as it falls under the KF umbrella. Discussion ensues. Chris asserts that the school board should provide direction to the KF as its purpose is for the benefit of PLP and united resolution from the Board will bolster that direction. Chris Perri moves that the PLP Board request that the KF merge with the Capital Campaign Steering Committee to create one cohesive organization that is providing stewardship of generating resources for PLP before August 31, 2010. Discussion ensues. Michelle amends the motion to clarify that PLP will dissolve the Capital Campaign Steering Committee to allow the Kaleidoscope Foundation to absorb the functions and members of that committee. Seconded by Evelyn. All approved.
- The next general member meeting will be held on September 7, 2010. Chris Perri explains that the purpose of the meeting will be to validate the vote from the June 1, 2010 for new Board Members.
- Kate Alice has requested clarification on when the Board Meetings for 2010-2011 will be held. Discussion ensues. Board Meetings for 2010-2011 were set as follows: August 25, September 22, October 27, November 17, December 15, January 26, February 23, March 23, April 27, May 25, June 15.
- John Moloney speaks to Policy /Governance out of Carpenter and Carver books. The discussion centers around the Board spending time and energy on "End" goals. Example: "What does a Pine Lake graduate look like?" Discussion continues.
- PLPalooza will be held on October 16, 2010 and all Partnerships will have a role in the event.
- Michelle Adams requests a more detailed plan of the Inforum/ Annual Meeting attendance marketing. Chris Perri gives Kate Alice direction that Leslie Kidder should market and communicate the meeting so that we will have a quorum. Julie suggests that we have the students do some type of student performance to boost enrollment. Anne adds that the Partnerships can help spread the word of the meeting.
- Twan asked for a copy of the AP Handbook. Kate Alice advises that they may pick up a copy of AP handbook by noon on Thursday.
- Kate Alice announced that June Atkinson, State School Superintendent, will visit PLP in September. A date will be given at a later time.
- Anne has an email from a parent requesting Board policies to be posted. Twan tables that issue for August meeting.
- John moves to take the board into closed session to discuss personnel, contracts, and leases, Chris Perri seconds. Unanimous approval; motion carried. The open session is adjourned.

The next board meeting is scheduled for August 25, 2010 in the Upper School.