

**Pine Lake Preparatory
Board of Directors
Meeting Minutes**

Meeting Date: June 23, 2010

Location: PLP Upper School

Directors Present: John Moloney, Chris Perri, Antoinette Ellison, Evelyn Gerdes, Cara Cassell Jones

Directors Absent: Bill Neal, Anne McIntosh

Administrative Team: Kate Alice Dunaway, Kari Jolly, Jennifer Gnann, Chris Scholl, Gloria Miller, Amy Sevic

Guest: See attached list

- Meeting called to order at 6:09 p.m. by John Moloney. John lays out protocol for meeting and introduces the board members to the audience.
- PLP Pride Moment. Kate Alice shares appreciation for Cara Cassell's service to the school and the news that Cara is relocating to her home state. She is presented with a gift on behalf of the school. Cara acknowledges our gratitude and wishes us the best of luck moving forward.
- Minutes from the May meeting are discussed. Antoinette moves to approve the minutes; Chris seconds the motion; unanimous approval; motion carried.
- Open Session:
 - No guests wish to address the board.
- ACC Capital Campaign update. Kevin Shannon is out of town and Kate Alice updates the board on his behalf. The capital campaign has raised in excess of \$990,000 to date and we are closing in on \$1 million. John shares that there will be an informal joint meeting between the KF and PLP boards and the CC Steering Committee members to wrap up and discuss moving forward. John shares that Kate Alice and Michelle Adams made a presentation to the Town of Mooresville Commissioners on Monday in an effort to get on their radar and introduce a possible joint use opportunity.
- Head of School report. Kate Alice distributed the report to the board previously. This month's reports included EOG and EOC testing results. She expresses pride in the graduation of our first group of seniors. John inquires if we have "officially" achieved the School of Excellence designation. The answer is not officially, until the results are certified next week. Chris questions the status of the AYP goal; that information is not available yet. Jennifer states that it is possible to be a School of Excellence and not make AYP, although there is no indication now that we will not make the AYP goal. Kate Alice recognizes the Heads of each school and their support partners. John questions if there is a way to determine how we rank amongst other similar schools; Jennifer states that the report issued by the state will allow us to make those comparisons. Evelyn inquires who will be preparing the response to EC intervention workshops. Jennifer and Kate Alice state that they are currently working on determining who will present those workshops. Bill Wrenn from the state EC division will be presenting some basic information during our August AP orientation. John questions if the "gifted and intelligent program" program is separate from "exceptional children program"; Jennifer states that they are not separate. Jennifer states that rather than launch a separate GIP, PLP currently serves those students in the classroom and each AP is responsible for providing the differentiation that those students require.
- Antoinette moves to move the meeting into closed session at 6:31; seconded by Evelyn. Unanimous approval; motion carried.
- Open session reopens at 7:25 p.m.
- Treasurer's Report. John lets everyone know that Richard Vinroot, well known charter school attorney/advocate, will be visiting us for lunch tomorrow. He has submitted letters to ISS and CMS regarding the amounts owed to PLP. He has prepared a letter to MGSD, which is being held pending

approval from the board. Discussion ensues regarding options for moving forward with MGSD. The consensus is that we will hold off on pursuing the MGSD matter for the time being.

- Preliminary school survey report from Kate Alice and Cara. Cara shares that the survey period was April 27 through May 7, during which time parents of enrolled students had an opportunity to answer questions about their experiences with PLP. There were 477 students represented in the survey. Cara reviews the opened comments and the overall response results to the given questions with the board. Discussion ensues. Cara opines that the majority of survey is helpful. Kate Alice shares that she would like to see our families surveyed at least every third year and she would like to see our Academic Partners and Upper School students surveyed in the future.
- Bond Finance Appraisal Status, Plan, Schedule, Beacon lease. Chris shares a proposed preliminary schedule for the construction of the ACC (including fundraising and bond financing goals). Chris opines that it will take intensely focused efforts over the next months to make this happen if we want to open the ACC by August 2011. Chris shares additional thoughts on the possibility of making this a LEED certified project. He expands upon the significance of being LEED certified. Chris opines that it will be wise to have an independent project manager in charge of the construction. He states Beacon could provide these services at a reduced cost; he would donate his personal time in this regard. Chris moves to authorize the school to engage the architect for the purpose of preparing the schematic and design development set; Michelle Adams opines on behalf of the capital campaign steering committee that the families supporting the campaign would be pleased to see this action; Evelyn seconds. John suggests that we amend the motion to include a cap of \$60,000 for this expense; unanimous approval; motion carried.
- School board bylaws. Chris updates on his conversation with Bill Pope regarding the appointment of the next year's Executive Committee. As of July 1, John will move from an appointed member to a voted member (pending the outcome of a final vote from a quorum of members); Bill Pope has advised that John's new status will prevent him from remaining the Chair. Chris states that Bill and Anne of advised that they will continue in their roles; Twan's entering into the role of Chair is discussed. Twan states that this would require additional, detailed discussion. Protocol for the executive committee vote is discussed; it is determined that a private ballot vote is in order.
- Meeting adjourned at 8:28 p.m.
- The next board meeting will be held on July 21, 2010 at 6:00 p.m.