

**Pine Lake Preparatory
Board of Directors
Meeting Minutes**

Meeting Date: February 24, 2010

Location: PLP Upper School

Directors Present: Anne McIntosh, John Moloney, Bill Neal, Antoinette Ellison, Chris Perri, Evelyn Gerdes

Directors Absent: None

Administrative Staff: Kate Alice Dunaway, Kari Jolly, Amy Sevic, Jennifer Gnann, Chris Scholl, Molly Manning, Gloria Miller, Kay Johnson

- Meeting called to order at 6: p.m. by John Moloney. John lays out protocol for meeting and introduces the board members to the audience.
- PLP Pride Moment. Kate Alice updates our audience on recent student accomplishments and distributes awards to Elise Kidder, Ryan Titus, Lauren Sapp (Lauren will be representing PLP in the state science fair) for their recognition at the regional science fair; Ned Lane, Alex Chisholm, Parker Foland, Micah Thomas for their spirit award at the state Lego Education robotics competition; Kristin Marsh (team coach), Mario Saragoni (team coach), Kimberly Abrams, Kristin Long, Natalie Miles, Jessie Holder and Morgan Yaguda for their accomplishments at the state swim meet (Amy Sevic expands upon the swim teams accomplishments); Steve Ford (team coach and All-Conference Coach), Ryan Farley, Grant Wentzel, Troy Garret for their accomplishments on the boys' All-Conference Basketball team; Kelsey Cotton, Kaelyn Burbee, Maddie Ballard are also recognized for their accomplishment on the All-Conference Girls Basketball team; Mike Hartshorne recognized for his receipt of the BCBS \$5000 sports equipment grant and Margaret Gregory is recognized for her receipt of the Keepers in the Classroom Grant.
- Minutes from the January board meeting are discussed; Chris motions to approve the minutes; seconded by Evelyn; unanimous approval, motion passed.
- Open Discussion (2 minute allotment for each individual who wishes to address the Board):
 - Kathy Hoffman addresses the board re: Impact (the faith based service learning group). She opines that the Impact club seems to receive a lot of denials from the clubs' PLP mentor; when asked, Ms. Sevic and Mr. Scholl advised her that PLP could not endorse or participate in Christian or other faith based endeavors and she requests clarification on this point from the Board; she further inquires that the Board appoint a liaison for her to approach directly when she has questions regarding activities that the club may or may not engage.
- Bill motions to rescind the December 2009 vote to set aside \$100,000 for the purpose of paying down debt; seconded by Twan; unanimous approval; motion carried.
- Chris Perri inquires if we can get an update on the capital campaign; Kevin Shannon shares that we have 220 pledges totaling \$622,000; pledges come in daily; the Parent Campaign is in full swing which they hope to wrap up in April; newsletters are forthcoming and personal telephone calling of members is underway; the corporate and grandparent giving initiatives are also moving forward successfully. Chris motions to commend the members of the Capital Campaign Steering Committee for all of their inspirational efforts on the behalf of our students; Evelyn seconds; unanimous approval; motion carried.
- Kate Alice presents her Head of School report (previously submitted to each board member). She highlights Kevin's comments regarding the grandparent initiative and she thanks Ashley Chilton and the other members of the Grandparents Committee for their efforts; the general lottery was successfully held on February 6th, thanks to Molly Manning, Mark McCurry and Tim Rhodes; there are approximately 1200 on the waitlist for the 2010-2011 academic year; information on our partnerships,

fun-raising opportunities and Kaleidoscope Camps are going out in report cards this week. Anne questions what happens when the College Guidance Counselor entertains university representatives on campus; Kate Alice clarifies that the representatives come and address the students who are interested in their programs and that this is not an invitation only opportunity; discussion regarding the tests which PLP gives (required and optional are discussed); Chris Perri asks if any ideas are forthcoming from the recent News and World Report articles on schools, Kate Alice shares that our Academic partners are currently reviewing the articles and she expects to have some suggestions at the March board meeting; Kate Alice shared an update from Tom Williams regarding the long term strategic planning budget and the increase in health costs for employees next year.

- Board Policy Governance Review, Discussion and Planning. Twan shares that the policies being discussed this evening are:
 - Purpose of the Board
 - Governing style of the Board
 - Board Job Description and Output Requirements
 - Chairperson's Role
 - Code of Conduct for Board members
 - Board Committees
 - Cost of Governance

Members will consider the policies outlined this evening over the next month and engage in further discussion/review at the next board meeting.

- PLP Stakeholder survey selection and schedule; Cara distributed an email earlier regarding the groups we want to survey and the costs associated therewith; the survey is on hold until the Board determines the amount it wants to expend on it. The decision is made to move forward with the parent/stakeholder survey originally intended.
- School Board Bylaw amendment status; Chris hasn't spoken to our attorney directly yet, but there has been some feedback via Kate Alice. He will have additional information at the March board meeting.
- Meeting adjourned at 7:05 p.m. The next board meeting is scheduled for March 24, 2010 at 6:00 p.m.