

**Pine Lake Preparatory
Board of Directors
Meeting Minutes**

Meeting Date: September 10, 2008

Location: PLP Upper School

Directors Present: Chris Perri, Anne McIntosh, John Moloney, Bill Neal, Barbara Freund

Directors Absent: None

Administrative Staff: Kate Alice Dunaway, Molly Manning, Kari Jolly, Chris Scholl, Gloria Miller, Amy Sevic

Mark McCurry, Jennifer Gnann

Guests: See Attached List

- Meeting called to order by Chair John Moloney @ 6:02 p.m.
- Enrollment update from Molly Manning. We are currently @ 1308. US 288, MS 351 and LS 669; offers extended to grades K, 4, 5, 7, 8, 9 and we continue to accept US students.
- Open Comment Session from Guests. Speakers are limited to 2 minutes.
 - Lisa Workman presents concerns about current class size. She also is concerned about enhancements being only 30 minutes each and PE only 1 time each week @ 30 minutes. Amy Sevic clarifies that legislation requires 30 minutes of “activity”, not necessarily in a structured PE class. Gloria Miller confirms that each class has 30 minutes of recess/activity each day, weather permitting. John questions her student’s class size – 22 and 23 students in each of her student’s classes. There is an associate teacher, but shared with other classes.
 - Tammy Southers expresses her concern about class size as well.
 - A member of the leadership team will further address these concerns w/Mrs. Workman and Mrs. Southers outside of the meeting.
- KABOOM. October 8, 2008 is our build date. Kate Alice confirms that planning conference calls are ongoing each week with every committee. The Spirit Partnership will roll out a “Camp In” on September 27 for all students.
- Houston House renovation. Ann Taboada updates that we are moving forward with Phase 1 (roofing), Phase 2 (permitting/structure stability). Phase 3 will be improving appearance.
- Festival of Trees. PLP was approached about sponsoring a holiday tree for the Christmas In Davidson event. We have approached by a parent wanting PLP to support a design house. PLP would share in proceeds from ticket sales. PLP will participate in both projects.
- Athletics update from Amy Sevic. Up With Pride auditions began today (cheer like items). Thomas Berlin has joined her with working on directing our athletic programs.
- Campus Update. The campus was delivered timely. A few punch list items remain. They hope to begin installation of the traffic signal in October. Thanks to Shelco and Chas A Sells. Chris Perri also touches briefly on the technology infrastructure PLP has in place and recognizes Mark McCurry for his leadership on that front. Kate Alice states the flag pole is on site and will be installed by Sunday. Kate Alice also clarifies that there is a repair underway for an US air conditioning unit.
- Traffic Flow Enhancements. John explains the MS site drop off/pick up challenges. Members of the Board and Kate Alice held a meeting with Town of Mooresville representatives Saturday to brainstorm solutions. The Leadership Team met on Sunday to hash out implementation of the plan. Tim Brown, from the Town of Mooresville, has stated that the DOT is going to recommended opening our arrival/departure windows from 20 minutes to 30 minutes. They will also recommend a more efficient process for dismissing the LS students from their classrooms to the waiting cars and linking siblings from other schools together. The Board and Leadership will consider these options. Chris Perri states that concerns remain focused on the Hwy 115 back up, over on-site back up. A letter is expected to be received from the Town of Mooresville tomorrow with an outline of all recommendations.

Modifications to our plan are forthcoming in efforts to continue to improve our performance. The inclement weather plan is also under review/revision. The Board is going to be working on a policy regarding abuse of Academic Partners by members of our community, sort of a 3 strikes policy. Individuals who continually abuse our Academic Partners will be contacted by the Head of School, then the Board Chair and ultimately asked to reconsider their choice of schools. John thanks the Leadership Team for their efforts and the families for the continued patience and understanding as we work to resolve our traffic issues.

- IT/STEM update from Mark McCurry. See attached letter for students who will receive laptops from PLP. 10th and 11th Grade student laptops will be deployed on Friday. He continues to work closely with ConsultEdge on debugging the system. Security, from a data perspective, is advanced and in place. There are a few paging bugs that Avaya is trying to resolve. Science Technology Engineering Math (STEM) projects continue to move forward. The First Robotics programs are being formed by members of our community (parents/students/academic partners). Mark McCurry and Tim Rhodes are recognized for their continued enthusiastic efforts to develop an exemplary IT program at PLP. Anyone interested in the STEMology partnership should approach any PLP Science/Math Academic Partner.
- Head of School report from Kate Alice Dunaway. Kate Alice expresses her appreciation for the members of the community who have made the choice to bring their children to PLP. Academic Partners started on 8/18/08 – all members of the PLP faculty/staff are identified as Academic Partners. She expresses her profound gratitude for all of the Academic Partners and their willingness to go above and beyond the normal scope of work to get PLP open. She outlines briefly the programs Academic Partners participated in during orientation. Since orientation, we have been working to insure a safe school environment and to make necessary improvements. The US students alone are from 20 different area schools, which has caused many schedule/course offering challenges. National Anthem Day will be celebrated on Monday. She is happy with our current budget position, but states the importance of having that 1320 enrollment number. Falling short of that number will require some cutbacks discussion. Chris Scholl expands upon the Drivers' Education course that will gear up in October.
- Pre-Test Status and CAT Test Schedule from Jennifer Gnann. Third Grade pre-EOG tests began this week and are going well. There will be some make up testing. Pre-EOG tests are the baseline for the students' performance going forward. Math scores will be received in late Fall and reading scores will be delayed as the State makes changes to the metric. CAT tests are tentatively scheduled for April or May. Jennifer continues to look into SASS Institute testing. PLP is working with The Davidson Center to administer the PSAT in October and the PLAN (pre-ACT) test in November. Jennifer confirms that it would require extensive training in order to administer these type tests and the goal is to have PLP Academic Partners ready to administrator tests in 2009-1010.
- Budget Update from Bill Neal. We received our initial allotment from the State and expect to pay off our temporary line of credit in the near future. He anticipates a better understanding of our financial position at the end of September. Chris Perri states that we are continuing to be conservative with our budgeting, as we learn the operating needs of this new school.
- 501c3 update from Kari Jolly. The IRS requested additional information in order to continue processing our application and that information was sent to the IRS on 8/21/08. The IRS has received the information, but no news at this point.
- Stakeholder/Capital campaign survey. ISC has presented the findings from the surveys to the board and the capital campaign process is being constructed.
- PLP Kaleidoscope Foundation Status from Michael Kern. The PLP Kaleidoscope Foundation is intended to be a non-profit 501c3 organization separate from PLP in order to receive gifts. Michael shares his research findings from Union Academy and The Foundation of the Carolinas. Chris Perri inquires what we are telling donors at this point; at this point, all gifts would come through the PLP 501c3, which will hopefully be in place by 12/31/08.
- Grant Research/Writing update. John has spent time recently speaking with managing members of The Foundation of the Carolinas about recommendations for superior K-12 education grant writers; he has initiated contact with their referrals. Anne has a Food Lion grant ready to submit as soon as we have

the 501c3 status and has spoken with Paula Venkus (Academic Partner) on a grant for exterior canopies. All grant applications are on hold until we have resolved the 501c3 designation.

- John thanks our guests for attending and requests that our community members continue to use the proper channels for communicating.
- Open session closes 7:15 p.m.
- Next meeting scheduled for October 15, 2008 at 6:00 p.m. at the PLP Upper School conference room.

The following minutes are shared by Anne McIntosh, Secretary:

The meeting session was re-opened at 8:44 p.m. Anne McIntosh makes recommendation that PLP BOD consider motion "as per advisement from Natalie Miller who is advising us about the non-profit fundraising arm of Pine Lake Prep that we officially change the name from PLP Foundation to Kaleidoscope Foundation." Bill Neal seconded the motion. Passed unanimously.

Meeting adjourned at 8:46 pm.