

# Pine Lake Preparatory Board of Directors Open Meeting Minutes

## February 24, 2016

**PLP BoD Present:** Tara Bain, Brian Hochman, Aaron Petrosky, Scott Broermann, Nancy Kuechler, Eric Stachowski, Angela Young, Kurt Woolley, Bill Farnsworth

**PLP BoD Absent:** N/A

**PLP Administration Present:** Chris Terrill, Ginger Lusty, Chris Scholl, Shelly Sims, Andrew Mocerri, Kristen Sutek

**Location:** Upper School Seminar Room

I. Call to Order – Tara Bain, Chair (6:30PM)

II. Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

Chair asks if any member has a conflict with any issues before the board this evening.

- *No conflicts noted.*

III. Public Comment (6:31PM)

a. No comments provided.

IV. Approval of Meeting Minutes (6:31PM)

➤ *Bill Farnsworth makes a motion to approve open-session and closed-session minutes from 1/27/2016 as presented.*

- *Motion seconded by Scott Broermann.*

- *Motion approved unanimously.*

V. Administrative Matters and Committee Updates (6:32PM)

a. Chris Terrill provided survey results for Spanish immersion parents.

b. Chris Terrill provide info re the STEM Plan and will post to Dropbox on Monday, 2/29/16

c. Ginger Lusty provided a review of the financial information and an update on the capital improvement progress. Will provide capital campaign contribution update for March board meeting.

d. Bill Farnsworth provided an update for the Technology Committee Update. An offer is out for a new IT Director and is undergoing negotiations. Seeking applications for IT Instructional Facilitator.

e. Strategic Plan Update – tabled until March 2016

f. Policy Committee – Eric Stachowski

i. Postponed vote until next month on the following policy updates:

- Athletic Handbook
- Athletic and Academic Competition Policy
- Community Conduct Policy
- Grievance Policy
- Inclement Weather Policy
- Student Code of Conduct Policy
- Transportation Policy

ii. To review status:

- Random Drug Testing – Postponed until after closed session
- Possession of Weapons and Toy Weapons Policy – discussed potential new policy and will post to the website

g. Kurt Woolley provided update on Nominating process

i. Thirty three applications received for Board-appointed nominations; interviewing ~12 candidates.

ii. Member-elect process begins in March with elections in early April.

h. Bill, Eric & Kurt provided Retreat Update– targeting same location and time frame as last year.

VI. Head of School Reports (7:35PM)

VII. Executive Session (7:37PM)

- a. Motion to move into Executive Session by by Bill Farnsworth
- b. § 143-318.11(a)(3)
- c. § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- d. § 143-318.11(a)(6) To consider the qualification, competence, performance, character, fitness conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.
  - i. *Motion seconded by Scott Broermann.*
  - ii. *Motion approved unanimously.*

VIII. Resume Open Session and Motion to Seal Minutes of Closed Session (10:17PM)

Kurt Woolley moved that the minutes of the closed session held on February 24, 2016 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.

- i. *Motion seconded by Angela Young.*
- ii. *Motion approved unanimously.*

IX. Discussion on next steps of random drug testing policy (10:18PM)

a.

X. Vote as needed based on items in Executive Session (10:36PM)

a. Kurt Woolley made a motion to approve the following individuals for employment:

- i. Christine Bezer as an EC Teacher
- ii. Heather McLeod as an EC Aide
- iii. Alexandra Larson as a School Health Assistant – Part time.
- iv. Joshua Sigmon as Custodian
- v. *Motion seconded by Bill Farnsworth.*
- vi. *Motion approved unanimously.*

b. Kurt Woolley made a motion to accept the grievance resolution as discussed.

- i. *Motion seconded by Bill Farnsworth.*
- ii. *Motion approved unanimously.*

c. Kurt makes a motion to direct counsel to:

- i. draft a response to the grievance party.
  - *Motion seconded by Bill Farnsworth.*
  - *Motion approved unanimously.*
- ii. draft changes to the grievance policy;
  - *Motion seconded by Bill Farnsworth.*
  - *Motion approved unanimously.*
- iii. *draft a new policy for student-led clubs on campus.*
  - *Motion seconded by Bill Farnsworth.*
  - *Motion approved unanimously.*

XI. Adjournment (10:40PM)

XII. FYI: Upcoming Events

- a. PLP Board Meetings (*location is Middle School 115 for this month*):
  - i. Next Meeting – Wednesday, March 23 at 6:30 p.m.

Respectfully submitted,

Kurt Woolley

Secretary, Pine Lake Preparatory Board of Directors