

Pine Lake Preparatory Board of Directors Open Meeting Minutes

January 27, 2016

PLP BoD Present: Tara Bain, Brian Hochman, Aaron Petrosky, Scott Broermann, Nancy Kuechler, Eric Stachowski, Angela Young, Kurt Woolley (by phone)

PLP BoD Absent: Bill Farnsworth

PLP Administration Present: Chris Terrill, Ginger Lusty (by phone), Chris Scholl, Shelly Sims, Andrew Mocerri

Location: Upper School Seminar Room

I. Call to Order – Tara Bain, Chair (6:30PM)

II. Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

Chair asks if any member has a conflict with any issues before the board this evening.
No conflicts noted.

7:05 Hochman Enters

Chair asks Hochman if he has a conflict with any issues before the board this evening.
No conflicts noted.

III. Public Comment (6:33PM)

- None

IV. Approval of Meeting Minutes (6:34PM)

- Broermann makes a motion to approve open-session minutes from 12/16/2015 as presented
 - Motion seconded by Stachowski
 - Motion approved unanimously

VI. Administrative Matters and Committee Updates (6:35PM)

- Finance Committee – Chris Terrill / Ginger Lusty / Aaron Petrosky
 - Monthly Financials/Review dashboard
 - Funds from the school districts have come in so numbers are up
- Capital Improvement - Chris Terrill/Aaron Petrosky
 - Athletic Field - walls are going up
 - STEM Building - good process especially considering weather
- Technology Committee Update – Chris Terrill
 - Terrill provided draft plan to Farnsworth on next month's agenda
 - To be included in next month's agenda
- Strategic Plan Update – Scott Broermann / Chris Terrill
 - Staff and Lusty created an update on all that has been done to date against the Strategic Plan, which will be shared on the website
 - Next step is to focus on how to continue to improve and leverage accomplishments
 - Huge growth and momentum over five years - have moved the big picture rapidly, now need to focus on the details
 - Back on agenda in March
- Policy Committee – Eric Stachowski
 - Athletic Handbook

- Reviewed handbook to make sure there was consistency with BOD policy
 - Italicized text in the handbook that requires BOD approval to change because it ties into policy. Regular text is procedure which can be changed without BOD involvement
 - Next step is to post for public comment for 30 days and then vote for approval of BOD
 - To review status:
 - Safety Policies – committee will bring recommendations for policy changes to the February meeting
 - Random Drug Testing – Policy committee will review additional suggestions and bring a recommendation to the February meeting
- f. Student Scheduling Challenges – Chris Terrill
- Difficult to schedule four years of STEM with our other requirements (that are in addition to state requirements) and it is difficult to schedule Arts classes for all when adding additional students
 - Currently required to take a Spanish class every year. (No state requirement on language/Colleges want two years of foreign language)
 - Remove PEX for high schoolers
 - Not taking away opportunities, just adding options
 - Terrill recommended
 - Changing “Fine Arts” discipline to “chosen discipline” in the Charter.
 - Changing four courses in a student’s chosen discipline to 6 courses with at least two in a fine art – or just 2 courses in arts.
 - Charter changes require BOD approval and are then sent to the state for approval checked - planned changes are not significant enough to likely need to go through the Board of Education
 - Young makes a motion to modify the charter as suggested by Terrill
 - Motion seconded by Kuechler
 - Motion approved unanimously
- g. Nominating Committee – Kurt Woolley
- Reviewed upcoming elections
 - Notice to go out on February 1, which starts the process
 - Applications to be submitted in February for appointed position
 - BOD will help in interviews
- VIII. Declassification of Closed minutes (July – Sept 2015) – Kurt Woolley
- Broermann makes a motion to approve declassification of Closed Minutes (July – September 2015) as presented.
 - Motion seconded by Kuechler.
 - Motion approved unanimously.
- VII. Head of School Reports (7:43 PM)
- Reviewed and discussed information from Head of School Reports
- IX. Executive Session (7:45PM)
- § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- § 143-318.11(a)(6) To consider the qualification, competence, performance, character, fitness conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public

officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

- Motion to move into Executive Session by Broermann
- Motion seconded by Hochman.
- Motion approved unanimously.

IX. Resume Open Session and Motion to Seal Minutes of Closed Session (8:22PM)

- Stachowski moved that the minutes of the closed session held on January 27th be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.
- Motion seconded by Broermann.
- Motion approved unanimously.

X. Vote as needed based on items in Executive Session (8:23PM)

- Stachowski made a motion to approve the slate of custodial staff:
 - Full-time Day Porter: Richelle Tieman
 - Part-time Night Supervisor: George Eisenhower
 - Part-time Custodians: Karen Steine, Darin Davis, Maurice Jefferson
- Motion seconded by Broermann.
- Motion approved unanimously.

XI. Attorney Training – Rachel Hitch (8:26PM)

XII. Adjournment (9:30PM)

XII. FYI: Upcoming Events

PLP Board Meetings (*location is Upper School unless otherwise noted*):
Next Meeting – Wednesday, February 24 at 6:30 p.m.

Submitted by:

Angela Young

PLP Board of Directors