

# **Pine Lake Preparatory Board of Directors Open Meeting Minutes**

**August 5, 2015**

**PLP BoD Present:** Tara Bain, Scott Broermann, Eric Stachowski, Brian Hochman, Nancy Kuechler, Angela Young, Aaron Petrosky (phone) and Kurt Woolley (phone)

**PLP BoD Absent:** Bill Farnsworth

**PLP Administration Present:** Chris Terrill, Ginger Lusty (phone) and Shelly Sims.

**Location:** Upper School Seminar Room

## **I. Call to Order ( 6:30 p.m.)**

Meeting called to order by Chair.

## **II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:32 p.m.)**

Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138 A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Do any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening.

- No conflicts noted.

Angela Young arrived at 6:38 and was read the Conflict of Interest Reminder

- No conflicts noted

Aaron Petrosky arrived at 6:40 and was read the Conflict of Interest Reminder

- No conflicts noted.

## **III. Approval of Meeting Minutes (6:35 p.m.)**

- Kurt Woolley makes a motion to approve open-session and executive-session minutes from July 2015 as presented.
- Motion seconded by Eric Stachowski.
- Motion approved unanimously.

## **IV. Administrative Matter and Committee Updates**

### **a) Attorney Contract – Tara Bain (6:39 p.m.)**

- Tara Bain makes a motion to approve the retainer with the attorney Rachel Hitch.
- Eric Stachowski seconded the motion.
- Motion was approved by unanimous vote.

- b) Bus Purchase – Chris Terrill (6:49 p.m.)
  - Scott Broermann made the motion that PLP purchase 2 buses.
  - Angela Young seconded the motion.
  - Motion was approved by unanimous vote.
  
- c) Board to Do – Aaron Petrosky is to create a thank you letter to be sent to the refinancing attorney.

**V. Finance Report – Ginger Lusty (6:52 p.m.)**

- Discussion of closing accounts for Kaleidoscope and opening a new one along with changing credit cards to BB&T
- Scott Broermann made the motion to close all 3 accounts to include the Depository, Donations and Athletics account at Peoples Bank. (6:57 p.m.)
- Eric Stachowski seconded the motion.
- Motion was approved by unanimous vote
- Scott Broermann made the motion to close the account at Regions Bank that was originally for Kaleidoscope. (6:58 p.m.)
- Angela Young seconded the motion
- Motion was approved by unanimous vote.
- Scott Broermann made the motion to close credit card account with Regions Bank open new account with BB&T. (6:58p.m.)
- Angela Young seconded the motion
- Motion was approved by unanimous vote.

**I. Executive Session (7:01p.m.)**

143 318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

- Tara Bain made a motion to move to Executive session.
- Angela Young seconded the motion.
- Motion approved my unanimous vote.

**VI. Resume Open Session and Motion to Seal Minutes of Closed Session (7:23 p.m.)**

- Scott Broermann made the motion that the minutes of the closed session held on 8/05/2015 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meeting Law.
- Angela Young seconded the motion.
- Motion was approved by unanimous vote.

**VII. Vote on items in Executive Session (7:24p.m.)**

- Scott Broemann made a motion to approve the slate of Lower School Academic Partners:
  - Erin Vermillion
  - Meg Ruediger
  - Katherine Leazer
- Angela Young seconded the motion
- Motion was approved by unanimous vote.

**VIII. Adjournment (7:29 p.m.)**

- Tara Bain made a motion to adjourn.
- Motion seconded by Angela Young.
- Motion was approved by unanimous vote.

Respectfully submitted,

Nancy Kuechler

Pine Lake Preparatory Board of Directors