

Pine Lake Preparatory Board of Directors Open Meeting Minutes

August 26, 2015

PLP BoD Present: Tara Bain, Scott Broermann, Eric Stachowski, Brian Hochman, Nancy Kuechler, Angela Young, Aaron Petrosky (phone), Bill Farnsworth and Kurt Woolley

PLP BoD Absent: N/A

PLP Administration Present: Chris Terrill, Ginger Lusty (phone) and Shelly Sims

Location: Upper School Seminar Room

I. Call to Order (6:30 p.m.)

Meeting called to order by Chair.

II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:31 p.m.)

Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138 A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Do any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening.

- No conflicts noted.

III. Public Comment (6:31 p.m.)

- a. No public comment

IV. Board Training (6:31 p.m.)

- a. Tara Bain discussed policy that Board members should only speak for the Board with board approval.

V. Approval of Meeting Minutes (6:33 p.m.)

- Kurt Woolley makes a motion to approve open-session and executive-session minutes from August 5, 2015 as presented.
- Motion seconded by Eric Stachowski.
- Motion approved unanimously, with one abstention by Bill Farnsworth

VI. Administrative Matter and Committee Updates (6:35 p.m.)

- a. Finance Committee – Chris Terrill / Ginger Lusty / Aaron Petrosky
 - i. 2014-15 Budget Amendment
 - Amendment not fully prepared yet for voting. Ginger requested a subcommittee to approve the amendment changes once it has been finalized.
 - Motion made to authorize the Finance Committee to review and approve the proposed budget line item adjustments.
 - Motion seconded by Angela Young.
 - Motion approved by unanimous vote.
- b. Capital Improvement - Chris Terrill/Aaron Petrosky
 - i. Athletic facility – should be ready for first practices by Friday, 8/28 with first game on 9/4. Lights and scoreboards are scheduled to be in by 9/4.
 - ii. STEM building – on track with moving earth to prepare for foundation. Requested monthly updates (Gantt chart, budget report).
- c. Attorney Contract – Tara Bain
 - i. Signed contract
- d. Policy Committee – Eric Stachowski/Ginger Lusty
 - i. To Discuss:
 - 1. Technology Policy
 - a. Will go out for community review after second pass by Policy Committee
 - 2. Internet Safety Policy
 - a. Will go out for community review after second pass by Policy Committee
 - 3. Donations, Gifts, Bequests Policy
 - a. Will go out for community review after second pass by Policy Committee
 - 4. Cash Management Investment Policy
 - a. Will go out for community review
 - 5. Fundraising Policy
 - a. Will go out for community review
 - ii. Drug Testing – Chris Terrill
 - 1. Policy options for staff drug testing
 - a. Will go Board Counsel (Rachel) for review and then to staff
 - 2. Recommendations for community survey regarding drug testing
 - a. Chris will rework the proposed survey and return next month.
- e. Secretary Report – Kurt Woolley
 - i. Declassification of closed minutes (Oct 2014-Jan 2015)
- f. Technology update – Chris Terrill
 - i. Future of Technology Committee
 - 1. Due to the departure of the technology director, Chris proposed reconstituting the technology committee.
- g. Annual meeting – Tara Bain/Chris Terrill
 - i. Proposed targeting October Board Meeting for Annual Meeting (10/28/2015 @ 6:00PM)
- h. Committee Call for Volunteers – Tara Bain

VII. Head of School Reports (8:17 p.m.)

- a. Student/Staff Retention Data – Chris Terrill

VIII. Executive Session (8:26 p.m.)

- a. § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- b. § 143 318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.
 - Bill Farnsworth made a motion to move to Executive session.
 - Scott Broermann seconded the motion.
 - Motion approved my unanimous vote.

IX. Resume Open Session and Motion to Seal Minutes of Closed Session (9:44 p.m.)

- Kurt Woolley made the motion that the minutes of the closed session held on 8/26/2015 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meeting Law.
- Scott Broermann seconded the motion.
- Motion was approved by unanimous vote.

X. Vote on items in Executive Session (9:44 p.m.)

- Kurt Woolley made a motion to:
 - o Hire Mr. Shadrach Martin as an EC Aide.
 - o Hire Ms. Amanda Berridge as the Registrar/Student Data Coordinator
 - o Hire Ms. Shaunda Sharp to assist with After 3@PLP program
- Nancy Kuechler seconded the motion
- Motion was approved by unanimous vote.

- Kurt Woolley made a motion to approve the declassification of the Closed Meeting Minutes from:
 - o 2014.10.22
 - o 2014.11.10
 - o 2014.11.19
 - o 2015.01.28
- Scott Broerman seconded the motion
- Motion was approved by unanimous vote.

XI. Adjournment (9:47 p.m.)

- Bill Farnsworth made a motion to adjourn.

- Scott Broerman seconded the motion
- Motion was approved by unanimous vote.

Respectfully submitted,

Kurt Woolley

Secretary, Pine Lake Preparatory Board of Directors