

PLP BoD Board Meeting Minutes – September 25, 2013

Location: Upper School Seminar Room

PLP BoD Present: Michelle Adams(via phone), John Allemeier, Robert D’Amelio, Bill Farnsworth, Brian Hochman, Nancy Pacious

Absent: Tara Bain, Scott Broermann, John Timmerman

PLP Administration Present: Gloria Miller, Andrew Mocerri, Chris Scholl, Amy Sevic, Chris Terrill

Location: PLP Upper School Seminar

I. Call To Order

At approximately 6:01 p.m. EST, meeting called to order by Chair. Chair recognizes the absence of Tara Bain, Scott Broermann, John Timmerman. Quorum met; meeting resumes.

II. Conflict of Interest Reminder per NCGS 138A-15(e). Vice chair reads Conflict of Interest Reminder per N.C. “In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from an undue participation in the particular matter involved.”

Chair asks if any member has a conflict with any issues before the board this evening. None noted.

III. Approval of Meeting Minutes

Motion to approve open and closed meeting minutes from 8/28/13. Motion 2nd. Approved by majority vote.

IV. Public Comment

None.

V. Administrative Matters and Committee Updates

a. Finance

- i. Finance Report through July in packet.
- ii. No LEA money July – September, hope to see soon.
- iii. Extra expenses gearing up for ACC and Fine Arts.
- iv. Meeting/Reporting – Quarterly.

- b. Capital Improvement
 - i. Outdoor playing surfaces to be discussed in Closed Session.
 - ii. Meetings/Reporting moved to monthly or as needed.
- c. Policy and Procedure
 - i. Meetings/Reporting moved to quarterly

Beginning Teacher Support Plan was discussed. Motion to approve Robert D'Amelio, 2nd Brian Hochman. Plan approved by majority vote.

Other Committees will meet/report as follows:

- a. Communication – Chair not present.
- b. Nominating – Chair not present.
- c. Grievance – As needed.
- d. PTO/Booster Report – Alternate months.
- e. Communication Committee to edit all committee descriptions and send out before next meeting, Bill Farnsworth to take the lead. Motion for committee to edit documents by Robert D'Amelio, Nancy Pacious 2nd. Approved.
- d. Q&A Responses
 - i. Nancy to respond going forward. There were no questions or responses needed at this meeting

VI. School Leadership Report/Update

- a. HoS - ACC ribbon cutting a success. Buildings exceeded the expectations of many of the families.
- b. Lower School – Doing great, buses running more smoothly. Music room set up. Assessments are in and being evaluated.
- c. Middle School – Desks for Spanish room. MS bulletin. October 8 explore test. Ed Modo up and running but still some frustration with students and families.
- d. Upper School – Need to steer families toward HomeBase. Colleges were on campus this week. Gave the students the ability to walk around and talk to different schools. Starting Math Honor Society and other leadership development activities.

VII. Executive Session

Vote Motion to go into executive session by Bill Farnsworth, Robert D'Amelio 2nd. Accepted by majority vote at approximately 6:40 p.m. EST

VIII. Return to Open Session

Vote Motion to seal meeting minutes of closed session, 2nd. Accepted by majority vote at approximately 7:45 p.m. EST.

Vote Motion to approve hire of Kristen Sutek as Development Director, 2nd. Approved by majority.

Vote Smaller committee consisting of Robert D'Amelio, John Timmerman, Nancy Pacious and Scott Broermann to work with Chris Terrill on subject discussed in closed session. Motion, 2nd. Approved by majority.

Vote Activity Fields determined to be next objective. Motion, 2nd. Approved by majority.

IX. Adjourn

Vote Motion to adjourn at approximately 7:49 p.m. EST. Second. Accepted by majority vote.

Respectfully submitted,

Nancy Pacious (Secretary Tara Bain was absent)