

PLP BoD Board Meeting Minutes – July 31, 2013

PLP BoD Present: John Allemeier, Scott Broermann, Tara Bain, Bill Farnsworth, Brian Hochman, Nancy Pacious, John Timmerman

Absent: Michelle Adams, Robert D’Amelio

PLP Administration Present: Gloria Miller, Andrew Mocerri, Chris Terrill

Location: PLP Upper School Seminar

I. Call to Order

At approximately 5:40 p.m. EST, meeting called to order by Vice Chair. Vice Chair recognizes the absence of Michelle Adams, Robert D’Amelio and Brian Hochman.

- ### II. Conflict of Interest Reminder
- per NCGS 138A-15(e). Vice Chair reads Conflict of Interest Reminder per N.C. “In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.”

Vice Chair asks if any member has a conflict with any issues before the board this evening. None noted.

III. Approval of Meeting Minutes

Vote Motion to approve open minutes from 6/26/13. Second. Approved by majority vote.

IV. Public Comment

- a. No public comments.

V. Administrative Matters and Committee Updates

a. Finance Report

- i. Chris T – Reviewed expenditures for FA/ACC so far, which are under-budget. Minimal discussion ensued.
- ii. Chris T – Noted that finance report is not included in packet because we are waiting for year-end reporting from Acadia.

b. Capital Improvement

- i. Chris T – FA Building is 99% complete. TCO by Friday, furniture in on Monday.
- ii. Chris T – ACC is progressing, 100% completion expected Sept. 1. Installation of floor is progressing as planned.
- iii. Chris T – Preliminary discussion with The Cove Church regarding long term use of fields.
- iv. Chris T – Grand Opening/Open House for FA is Wednesday, 8/28/13, between 7:00-9:00 pm. We will move BoD meeting to 5:30 pm to accommodate. Ribbon Cutting for ACC is Saturday, 9/14/13 at 10:00 am.
- v. Chris T – GL Wilson proposal in packet; to create a one-way road mid-campus and site development for future STEM building. Chris would like to table discussion at this time.

c. Board Committees

- i. John A – Recommends postponing discussion until August meeting until full BoD is present. John to follow up with BoD email to begin process of determining which committees are needed this year. Discussion ensued.

d. PLP Community Survey Results

- i. Chris T – Reviewed results. Discussion ensued.

e. Attorney Retainer

- i. Chris T – Reviewed proposal. Discussion ensued.

Vote Motion to approve retainer with Schartz & Shaw. Second. Approved by majority vote.

f. Q & A Responses

- i. No public comment at June meeting.

VI. School Leadership Report / Update

- a. No reports at July meetings.

VII. Action Items – Board and Leadership Team

- a. Reviewed old “To Do” Items
b. John A – Email to BoD regarding 2013-14 committees and soliciting feedback to be used at August BoD meeting.
c. Chris T – Communicate to PLP community that August BoD meeting time has changed to 5:30 to accommodate FA Open House.
d. Chris T – Compilation and comparison of most recent survey versus previous year’s results.
e. Chris T – Email list of workshop options (from attorney) to Tara.

VIII. Executive Session

Vote Motion to go into executive session to discuss 143-318.11(a)(5) and 143 318.11(a)(6). Second. Accepted by majority vote.

IX. Return to Open Session

Vote Motion to resume open session. Second. Accepted by majority

Vote Motion to seal meeting minutes of closed session. Second. Accepted by majority.

Note: Nancy Pacious departed meeting at approximately 7:05 p.m. Brian Hochman arrived meeting at approximately 7:30 p.m.

a. Approval of Closed Minutes.

- a. John A – Noted that 6/26/13 Closed Minutes were approved in closed session.

b. Motions

Vote Motion to approve the PTO/Personal Leave Policy presented by leadership. Second, Approved by majority vote.

Vote Motion to approve part time Development Director Position. Second. Approved by majority vote.

Vote Motion to approve a subset of BoD (John A, Bill and Tara) to review and approve language in the communication. Second. Approved by majority vote.

X. Adjourn

Vote Motion to adjourn. Second. Accepted by majority vote.

XI. Reconvene

Vote Motion to reconvene. Second. Accepted by majority vote.

XII. Executive Session

Vote Motion to go into executive session to discuss 143-318.11(a)(5). Second. Accepted by majority vote.

XIII. Return to Open Session

Vote Motion to resume open session at approximately 8:36 p.m. Second. Accepted by majority

Vote Motion to seal meeting minutes of closed session. Second. Accepted by majority.

Vote Motion to allow HoS to take appropriate action regarding future expansion of school as discussed in closed session.

XIV. Adjourn

Vote Motion to adjourn at approximately 8:38 p.m. Second. Accepted by majority vote.

Respectfully submitted,

Tara Bain
Secretary, Board of Directors