

PLP BoD Board Meeting Minutes – March 26, 2014

PLP BoD Present: Michelle Adams, John Allemeier, Tara Bain, Scott Broermann, Bob D’Amelio, Bill Farnsworth, Brian Hochman

PLP BoD Absent: John Timmermann

PLP Administration Present: Gloria Miller, Andrew Mocerri, Chris Scholl, and Chris Terrill

Location: PLP Upper School Seminar

I. Call to Order

At approximately 6:34 p.m. EST, meeting called to order by Chair.

- II. **Conflict of Interest Reminder** per NCGS 138A-15(e). Chair reads Conflict of Interest Reminder per N.C. “In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.”

Chair asks if any member has a conflict with any issues before the board this evening. None noted.

III. Public Comment

- a. Lisa McKenzie. Comments re: questions about CI survey, HoS Report, recent media coverage and GPA weighting question.

IV. Approval of Meeting Minutes

Vote Motion to approve open session 2/26; exec session 2/26, exec session 2/25, special meeting 3/6. Second. Approved by unanimous vote.

V. Board Training – Stacey

- a. Background checks

Note: Brian Hochman entered at 7:04 pm

- b. Public Records Law
c. FERPA

- VI. **Conflict of Interest Reminder** per NCGS 138A-15(e). Chair reads Conflict of Interest Reminder per N.C. “In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.”

Chair asks if Brian Hochman has a conflict with any issues before the board this evening. None noted.

VII. Administrative Matters/Committee Updates**a. Finance Report**

- i. Chris T – Reviewed financials. Chris would like to move money from one area to another so that the categorization aligns with Acadia's. These have to do with smartboards and athletics bus costs. Net surplus expected by end of fiscal year will be approximately \$400,000. Discussion ensued.

Vote Motion to move \$50,000 from Non-Capitalized instructional Equipment to Non-Capitalized Instructional Hardware. Second. Approved by unanimous vote.

Vote Motion to move \$10,000 from Athletics to Transportation and Travel. Second. Approved by unanimous vote.

b. Capital Improvement Report

- i. Chris T – Still working on lowering cost of campus field. KF approved \$180,000 to go towards project. Chris would like BoD to commit same amount out of 2014-15 budget.
- ii. Chris has put out RFP, received two bids. Discussion ensued.

Vote Motion to allocate \$180,000 of 2014-15 budget for sport field and approve Chris to negotiate contract. Second. Approved by unanimous vote.

- iii. Survey – 434 families responded (approximately 50%). Many comments re. parking. Chris points out that we have no more space for a parking lot and reiterates that parking garages cost about \$25,000 per space. Clarified term student union (gathering space similar to college campus). STEM building received most vote with off-site fields in a close second. This information will be posted on website. Discussion ensued.

c. Technology Update

- i. Chris T – Met with two BoD members to further plan. Technology position posted, currently over 50 applicants. Discussion ensued.

d. Policy Update

- i. Michelle – Committee met, initial work to separate Policy from Procedure done, team will be editing and categorizing entire set of Policies and Procedures. Timeline established in order to submit work for approval at May Bod meeting.

e. BoD Meeting Calendar

- i. Tara – Presented recommended calendar. Suggest second BoD meeting in August for last minute hires, to be closed session only. Will be cancelled if not needed. Discussion ensued. August 6 is best for second meeting.

Vote Motion to accept BoD meeting calendar as amended. Second. Approved by unanimous vote.

f. Strategic Plan Progress

- i. Chris T – Presents packet showing progress towards Strategy One - Programs. Discussion ensued. Chris will post on website.

g. Committee Assignments

- i. John A – Due to Nancy's recent resignation, John will be asking BoD members to fill out her committee and liaison roles.

VIII. School Leadership Report / Update

- a. Lower School – Highlighted career day, preparation for state testing, upcoming writing seminar.
- b. Middle School – Highlighted upcoming trip to DC, Atlanta and Black Mountain. STEM program taking shape, upcoming benchmarking for math classes, DPI staff training, Barnes and Noble book fair, upcoming reception for Aquesta student artwork.
- c. Upper School – Highlighted conclusion of Cinderella musical, team SPORK competitions, start of course registration, upcoming EOC's.

IX. Motion to move into Executive Session

Vote Motion to go into executive session to discuss 143-318.11(a)(5), 143-318.11(a)(6) and to consult with attorney. Second. Accepted by unanimous vote.

X. Return to Open Session

Vote Motion to resume open session and to seal meeting minutes of closed session. Second. Accepted by unanimous vote.

XI. Officer Discussion

- a. Discussion to replace Nancy as Vice Chair.

Vote Motion for Bill Farnsworth to become Vice Chair. Second. Accepted by unanimous vote.

XII. New Hires

Vote Motion to approve Kristen Sutek as Communication Lead . Second. Accepted by unanimous vote.

Vote Motion to approve Caley Wahl as Band Teacher. Second. Accepted by unanimous vote.

Vote Motion to adjourn at approximately 10:45 pm EST. Second. Accepted by unanimous vote.

Respectfully submitted,

Tara Bain
Secretary, Board of Directors