

PLP BoD Board Meeting Minutes – December 18, 2013

PLP BoD Present: Michelle Adams (via phone), Tara Bain, Bob D'Amelio, Bill Farnsworth, Brian Hochman, Nancy Pacious

Absent: John Allemeier, Scott Broermann, John Timmerman

PLP Administration Present: Gloria Miller, Chris Scholl, Chris Terrill

Location: PLP Upper School Seminar

I. Call to Order

At approximately 6:30 p.m. EST, meeting called to order by Vice Chair.

- II. **Conflict of Interest Reminder** per NCGS 138A-15(e). Vice Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening. None noted.

III. Approval of Meeting Minutes

Vote Motion to approve open minutes from 11/20/2014. Second. Approved by unanimous vote.

Vote Motion to approve closed session minutes from 11/20/2014. Second. Approved by unanimous vote.

IV. Agenda Addition

Vote Motion to add agenda item of School Resource Officer. Second. Approved by unanimous vote.

V. Public Comment

- a. No public comments.

VI. Administrative Matters and Committee Updates

a. Finance Report

- i. Ginger – Reviewed budget report variations and prior year finance report. Discussion ensued.
- ii. Chris T – Reviewed audit report, no findings, third clean audit.

Vote Motion to approve audit report sent to BoD at October meeting. Second. Approved by unanimous vote.

b. P&P Committee Report

- i. Michelle – Committee has met and are working on formatting changes, adding headers and suggestion for the separation of P&P. Intention is to present at January BoD meeting. Minimal discussion ensued.

c. Academic Calendar

- i. Chris – Presented 2014-15 calendar which meets all requirements, has been discussed with leadership, select APs and parents

Vote Motion to approve 2014-15 school year calendar as presented. Second.
Approved by unanimous vote.

d. Capital Improvement Committee

- i. Brian – Has not met but will in January to review Campus Master Plan. Chris T will prepare a few master plan options to show to committee. Will report at January BoD meeting.

e. Head of School Evaluation Committee

- i. Bob – BoD Survey completed, will present evaluation to full BoD at January meeting.

f. Public Comment response

- i. Sara Thomas – School uniform concerns. PLP will continue to enforce current policy and P&C committee will look at related policy to see if changes need to be made.

g. School Resource Officer

- i. Chris T – Has secured grant that covers \$40K from state. The remaining cost would be \$10K from Mooresville and \$10K from PLP for a full time Mooresville uniformed policeman.

Vote Motion to approve full time school resource officer as presented. Second.
Approved by unanimous vote.

VII. School Leadership Report / Update

- a. Upper School – Highlighted recent focus of student safety with seminars, upcoming winter dance and alumni day, semester ending upon Jan return.
b. Lower School – Highlighted celebrations around the world and Friday's celebration ay prior to break.

VIII. Action Item

- a. CI Committee – will report at January BoD meeting.
b. P&C Committee – will report at January BoD meeting.
c. BoD bios need to be completed by January 2 and sent to John Timmerman
d. Criders to take BoD pictures at January BoD meeting.

IX. Executive Session

Vote Motion to go into executive session to discuss 143-318.11(a)(5) and 143-318.11(a)(6). Second. Accepted by unanimous vote.

X. Return to Open Session

Vote Motion to resume open session. Second. Accepted by unanimous vote.

Vote Motion to seal meeting minutes of closed session. Second. Accepted by unanimous vote.

Vote Motion to hire Kathleen Pearce as an US Spanish AP. Second. Approved by

unanimous vote with Michelle Adams not voting.

Vote Motion to hire Brian Chappell as a 6th grade science teacher. Second. Approved by unanimous vote with Michelle Adams not voting.

Note: Brian Hochman left meeting at 8:11 pm

XI. Board of Directors Training

a. Rachel Hitch – Reviewed Board Member Rules to Live By and Effective Board Governance.

Vote Motion to adjourn at approximately 9:00 pm EST. Second. Accepted by unanimous vote.

Respectfully submitted,

Tara Bain
Secretary, Board of Directors