

PLP BoD Board Meeting Minutes – November 20, 2013

PLP BoD Present: John Allemeier, Scott Broermann, Tara Bain (via phone), Nancy Pacious, John Timmerman

Absent: Michelle Adams, Bob D'Amelio, Bill Farnsworth, Brian Hochman

PLP Administration Present: Gloria Miller, Andrew Mocerri, Chris Scholl, Chris Terrill

Location: PLP Upper School Seminar

I. Call to Order

At approximately 6:33 p.m. EST, meeting called to order by Chair.

- II. **Conflict of Interest Reminder** per NCGS 138A-15(e). Vice Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening. None noted.

III. Approval of Meeting Minutes

Vote Motion to approve open and closed minutes from 10/23/13. Second. Approved by majority vote.

IV. Public Comment

- a. Sara Thomas – Expressed concern regarding uniform policy deviations and requested that the BoD revisit the priority if school uniforms.

V. Administrative Matters and Committee Updates

a. Finance Report

- i. Ginger – Reviewed audit, budget report variations and prior year finance report. Discussion ensued.
- ii. Chris T – Highlighted our clean audit. This is the third year in a row.

b. Nominating Committee

- i. Tara – Reviewed suggested schedule for 2014 appointments and elections, candidate application and press releases. Minimal discussion ensued.

Vote Motion to approve Appointment/Election Schedule. Second. Approved by majority vote.

Vote Motion to approve BoD Application document. Second. Approved by majority vote.

Vote Motion to approve both Appointment and Election Press Releases. Second. Approved by majority vote.

- c. Board Development Committee
 - i. Tara – Let discussion regarding dates and times to ask attorney to train BoD. Determined BoD meetings in December 2013 and March 2014 would work the best. Chris T will coordinate with Rachel Hitch.
- d. 2013-14 Board Platform
 - i. John A – Led discussion regarding need to finalize BoD priorities for this term. Consensus around the following priorities and next steps.
 1. Review Strategic Plan – BoD will familiarize themselves with the matrix that leadership completed (in Sept meeting dropbox), HOS Evaluation Committee will report back at December BoD meeting.
 2. Separate Policies from Procedures – P&P Committee will develop schedule for completion of this task by December BoD meeting.
 3. Review and revise Campus Master Plan – Capital Improvement Committee will develop schedule for completion of this task by December BoD meeting.

VI. School Leadership Report / Update

- a. Lower School – Highlighted Thanksgiving feasts in ACC, book fair, lego competition, DPI training for AP evaluations.
- b. Middle School – Highlighted First newspaper being published, musical auditions, very successful Fall sports season, FLL on campus, NJHS sponsored candy giveback for soldiers, recent guest speakers (Dave Pittman – bullying, Special Agent Nathan Anderson – internet safety), state testing results.
- c. Upper School – Pointed out that many of the successes at MS are shared in US, highlighted upcoming distracted driving speaker, senior student working with 9th graders for suicide prevention training, curriculum instruction and technology that works programs, winter sports started.
- d. Campus Updates – Amy Sevic actively working on streamlining emails to parents, 2014-15 school calendar will come before BoD for approval at December meeting.
- e. Chris T – Highlighted Novemberfest, thanking Kristen Sutek and the PTO. It was very well attended (350+) and was an all around great event.

VII. Executive Session

Vote Motion to go into executive session to discuss 143-318.11(a)(5) and 143 318.11(a)(6). Second. Accepted by majority vote.

VIII. Return to Open Session

Vote Motion to resume open session. Second. Accepted by majority

Vote Motion to seal meeting minutes of closed session. Second. Accepted by majority.

Vote Motion to adjourn at approximately 9:16 pm EST. Second. Accepted by majority vote.

Respectfully submitted,

Tara Bain
Secretary, Board of Directors