

Pine Lake Preparatory Board of Directors Open Meeting Minutes

March 23, 2016

PLP BoD Present: Tara Bain, Brian Hochman, Aaron Petrosky, Scott Broermann, Nancy Kuechler, Angela Young, Kurt Woolley, Bill Farnsworth

PLP BoD Absent: Eric Stachowski

PLP Administration Present: Chris Terrill, Ginger Lusty, Shelly Sims, Andrew Mocerri, Kristen Sutek

Location: Upper School Seminar Room

I. Call to order by Chair, Tara Bain (6:30PM)

II. Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

Chair asks if any member has a conflict with any issues before the board this evening.

- *No conflicts noted.*

III. Public Comment (6:31PM)

- a. No comments provided

IV. Approval of Meeting Minutes (6:31PM)

- 2/21 Open Meeting Minutes
 - Kurt Woolley made a motion to approve the open-session minutes from 2/21/2016 as presented
 - Motion Seconded by Tara Bain
 - Motion approved by: Bain, Broermann, Woolley, Kuechler, Farnsworth
 - Abstentions: Young, Hochman, Petrosky
- 2/23 Open Meeting Minutes
 - Kurt Woolley made a motion to approve the open-session minutes from 2/23/2016 as presented
 - Motion Seconded by Tara Bain
 - Motion approved by: Bain, Broermann, Woolley, Kuechler, Farnsworth
 - Abstentions: Young, Hochman, Petrosky
- 2/25 Open Meeting Minutes
 - Kurt Woolley made a motion to approve the open-session minutes from 2/25/2016 as presented
 - Motion Seconded by Tara Bain
 - Motion approved by: Bain, Broermann, Woolley, Kuechler, Farnsworth
 - Abstentions: Young, Hochman, Petrosky
- 2/24 Open & Closed Meeting Minutes
 - Kurt Woolley made a motion to approve the open and closed-session minutes from 2/24/2016 as amended
 - Motion Seconded by Bill Farnsworth
 - Motion approved unanimously

V. Administrative Matters and Committee Updates (6:40PM)

- a. Scott requested that board members to review the updates to the Strategic Plan Update for discussion during April's board meeting.
- b. Ginger provided update on the Capital Campaign
- c. Bill Farnsworth discussed hiring of two key roles (Technology Director and the Instructional Technology Facilitator) and their contribution to the plan
- d. Ginger Lusty provided a review of the financial information and an update on the capital improvement progress.
- e. Tara Bain discussed the potential Board Officer vote and suggested moving the discussion and vote to the board retreat at 5/21.
- f. Ginger Lusty/Chris Terrill requested monies from the reserves to fund several campus initiatives.
 - i. Kurt Woolley made a motion to approve the requested use of \$454,000 for a variety of campus improvements as presented:

- *Motion seconded by Bill Farnsworth.*
 - *Motion approved unanimously.*
- g. Ginger indicated that she provided an initial budget proposal for review.
- h. Tara Bain, Nancy Kuechler and Kurt Woolley presented the work of the Policy Committee:
- i. In order to clarify and to vote on:
 - Athletic Handbook
 - Athletic and Academic Competition Policy
 - Community Conduct Policy
 - Inclement Weather Policy
 - Student Code of Conduct Policy
 - Transportation Policy
 - Possession of Weapons at School
 - ii. Bill Farnsworth made a motion to approve the following policies:
 - Athletic Handbook
 - Athletic and Academic Competition Policy
 - Community Conduct Policy
 - Inclement Weather Policy
 - Student Code of Conduct Policy
 - Transportation Policy
 - a. *Seconded by Nancy Kuechler*
 - b. *Motion approved unanimously*
 - iii. Bill Farnsworth made a motion to approve the Possession of Weapons at School Policy:
 - a. *Seconded by Nancy Kuechler*
 - b. *Motion approved unanimously*
 - iv. Reviewed the status of the Grievance Policy and planned to post them for the community for a 30-day review.
 - v. Provided an update that the Policy Committee is still working on the following:
 - Drug Testing of Student Drivers on Campus
 - Student Led Clubs Policy
- i. Kurt Woolley provided an update on the Nominating Committee process:
- i. Three new board-appointed board members (Sara Phillips, Mark Foley, Aaron Petrosky)
 - ii. Review upcoming elections
- j. Bill Farnsworth/Kurt Woolley provided an update on the plans for the Board Retreat and reviewed the current proposed agenda.

VI. Head of School Reports (7:46PM)

VII. Executive Session (7:48PM)

- a. Motion to move into Executive Session by by Bill Farnsworth.
- b. § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- c. § 143-318.11(a)(6) To consider the qualification, competence, performance, character, fitness conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.
 - i. *Motion seconded by Nancy Kuechler.*
 - ii. *Motion approved unanimously.*

VIII. Resume Open Session and Motion to Seal Minutes of Closed Session (9:41PM)

Kurt Woolley moved that the minutes of the closed session held on March 23, 2016 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.

- i. *Motion seconded by Bill Farnsworth.*
- ii. *Motion approved unanimously.*

IX. Vote as needed based on items in Executive Session (9:41PM)

- a. Kurt Woolley made a motion to approve the resolution of the Grievance, as discussed.
 - i. *Motion seconded by Bill Farnsworth.*
 - ii. *Motion approved unanimously.*
- b. Kurt Woolley made a motion to approve Rebecca L. Goddard as the Instructional Technology Facilitator
 - i. *Motion seconded by Bill Farnsworth.*
 - ii. *Motion approved unanimously.*

- c. Kurt Woolley made a motion to approve a new position of Director of Operations
 - i. *Motion seconded by Bill Farnsworth.*
 - ii. *Motion approved unanimously.*

Kurt Woolley made a motion to adjourn the meeting. (9:45PM)

- iii. *Motion seconded by Bill Farnsworth.*
- iv. *Motion approved unanimously.*

X. Adjournment (9:45PM)

XI. FYI: Upcoming Events

- a. PLP Board Meetings (*location is Upper School unless otherwise noted*):
 - i. Next Meeting – Wednesday, April 27 at 6:30 p.m.

Respectfully submitted,

Kurt Woolley

Secretary, Pine Lake Preparatory Board of Directors