

Pine Lake Preparatory Board of Directors Open Meeting Minutes – September 24, 2014

PLP BoD Present: Tara Bain, Scott Broermann, Bill Farnsworth, John Allemeier, Brian Hochman, Rick Pacious, Aaron Petrosky, Kristi Thomas, Kurt Woolley

PLP BoD Absent: None

PLP Administration Present: Chris Terrill, Chris Scholl, Andrew Mocerri, Gloria Miller, Niki Klontz, Ginger Lusty (phone)

Location: Upper School Seminar Room and Teleconference

I. Call to Order (6:32 p.m.)

- *Meeting called to order by Chair.*

II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:33 p.m.)

Chair reads Conflict of Interest Reminder per N.C. “In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.” Chair asks if any member has a conflict with any issues before the board this morning.

- *None noted*

III. State of the School – Chris Terrill (6:34 p.m.)

IV. Public Comment (7:33 p.m.)

- *No public comment*

Brian Hochman enters and the Chair reads the Conflict of Interest Reminder.

- *Brian Hochman notes that there are no conflicts.*

V. Approval of Meeting Minutes (7:34 p.m.)

- *Farnsworth makes a motion to table approval of minutes from open session on 8/27/2014, and executive session on 8/27/2014. Motion was seconded by Allemeier. Motion approved by unanimous vote. Meeting minutes from 8/27/2014 will be approved at the 10/22/2014 BoD meeting.*
- *Discussion about timeline and method to publish and approve minutes*

VI. Presentation of Prospective Board Member (7:36 p.m.)

- *Hochman makes a motion to approve Rick Pacious as a new board member to fill the vacant seat. Motion was seconded by Woolley. Motion approved by unanimous vote.*

The Chair reads the Conflict of Interest Reminder for Rick Pacious.

- *Rick Pacious notes that there are no conflicts.*

VII. Treasurer and Open Committee Positions (7:43 p.m.)

- *Allemeier makes a motion to approve Aaron Petrosky as treasurer for the Board. Motion was seconded by Hochman. Motion approved by unanimous vote.*

- *Allemeier makes a motion to approve Aaron Petrosky as an authorized signer for financial accounts, pending the successful completion of a SBI background check. Motion was seconded by Broermann. Motion approved by unanimous vote.*

Discussion about committee membership:

- Capital Improvement and Finance – Hochman to stay on, but Petrosky will take over as chair. Woolley and Pacious are the other board members;
- Board Nominating and Development – Farnsworth (chair), Broermann, Allemeier and Thomas;
- Head of School Evaluation – Hochman (chair), Pacious, Petrosky, Woolley
- Kaleidoscope Foundation liaisons – Thomas, Broermann
- PTO – Woolley
- Policies and Procedures – Allemeier (chair), Pacious, Bain and Hochman
- Grievance – Bain (chair), Allemeier, Farnsworth and Hochman
- Strategic Planning – Broermann (chair), Bain, Farnsworth and Thomas

VIII. Administrative Matters/Committee Updates (7:57 p.m.)

a. Finance Committee – Chris Terrill / Ginger Lusty

- i. Finance report was reviewed by Ginger Lusty.

b. Capital Improvement – Brian Hochman / Chris Terrill

- i. Capital improvement plans were reviewed by Chris Terrill.

c. Technology Committee – Chris Terrill / Niki Klontz

- i. First technology committee meeting is scheduled for October 7, 2014.

d. Kaleidoscope Foundation – Kristi Thomas

- i. A new-family tent was hosted at the annual BBQ. Annual Fund kickoff will be happening soon. Feasibility study: 82 interviews completed, working on next steps.

e. Policy Committee – John Allemeier

- i. Committee will be working on updates to several policies, and feedback was given that some updates to bylaws need to be completed as well.

IX. School Leadership Reports / Updates (8:23 p.m.)

X. Action Items – Board and Leadership Team (8:32 p.m.)

- Allemeier will provide a timeline for policy and bylaw updates
- Petrosky and Ginger Lusty will adjust financial reports based on feedback
- Niki Klontz and Allemeier to set up email and Dropbox access for Pacious

XI. Executive Session (8:37 p.m.)

- *Broermann makes a motion to go into executive session to discuss 143-318.11(a)(5). Motion seconded by Woolley. Motion approved by unanimous vote.*
- *Broermann makes a motion to go into executive session to discuss 143-318.11(a)(6). Motion seconded by Woolley. Motion approved by unanimous vote.*

XII. Return to Open Session (10:50 p.m.)

- *Farnsworth makes a motion to resume open session. Motion seconded by Allemeier. Motion approved by unanimous vote.*
- *Woolley makes a motion to seal the minutes of closed session. Motion seconded by Broermann. Motion approved by unanimous vote.*
- *Farnsworth makes a motion to approve hiring Tiffany Coscia as a part-time counselor for the Middle School. Motion seconded by Broermann. Motion approved by unanimous vote.*
- *Farnsworth makes a motion to approve the negotiation and execution of a contract as described. Motion seconded by Broermann. Motion approved by unanimous vote.*
- *Farnsworth makes a motion to proceed with the personnel matter as discussed. Motion seconded by Broermann. Motion approved by unanimous vote.*

XIII. Adjournment (10:50 p.m.)

- *Allemeier makes a motion to adjourn. Motion seconded by Hochman. Motion approved by unanimous vote.*

Respectfully submitted,
Bill Farnsworth
Secretary, Board of Directors