

Pine Lake Preparatory Board of Directors Open Meeting Minutes

May 27, 2015

PLP BoD Present: Tara Bain, Scott Broermann, Aaron Petrosky, Bill Farnsworth (phone), John Allemeier, Brian Hochman, Kristi Thomas

PLP BoD Absent: Kurt Woolley, Rick Pacious

PLP Administration Present: Chris Terrill, Ginger Lusty (phone), Chris Scholl, Gloria Miller

Location: Upper School Seminar Room

I. Call to Order (6:32 p.m.)

Meeting called to order by Chair.

II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:33 p.m.)

Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening.

- *No conflicts noted.*

III. Public Comment (6:31 p.m.)

- *None noted.*

IV. Approval of Meeting Minutes (6:31 p.m.)

- *Allemeier makes a motion to approve open-session and executive-session minutes from 4/22/2015 as presented.*
 - *Motion seconded by Broermann.*
 - *Motion approved unanimously*
- *Allemeier makes a motion to approve open-session minutes from 5/2/2015 board retreat as presented.*
 - *Motion seconded by Broermann.*
 - *Motion approved unanimously (Woolley abstained)*
- *Declassification of minutes from October-December 2014 tabled until June meeting.*

V. Administrative Matters and Committee Updates

a. Finance Report – Chris Terrill / Ginger Lusty (6:41 p.m.)

- Review of April financials
- Update on refinancing
- Discussion of service contracts. Ginger Lusty recommended Carolina Cleaning Solutions as vendor for 2015-2016 cleaning services at the amount of \$96,000/year.
 - *Allemeier makes a motion to approve the contract with Carolina Cleaning Solutions for \$96,000 per year, as presented.*
 - *Motion seconded by Broermann.*
 - *Motion approved by unanimous vote.*
- Discussion about budget approval
- Discussion about campus improvement. Chris Terrill recommended improvement project to consist of building basketball and four square courts at LS playground, as well as cleaning out underbrush, extending playground and installing fence at a cost not to

exceed \$30K. The PTO will contribute \$10K towards the project. Chris Terrill asked for authorization to spend an amount not to exceed \$20K towards the project.

- *Allemeier makes a motion to approve spending up to \$20,000 for the outdoor play space at the Lower School with oversight of the Capital Improvement Committee, as discussed.*
 - *Motion seconded by Broermann.*
 - *Motion approved by unanimous vote.*

b. Policy Committee – John Allemeier (6:53 p.m.)

- Drug Testing Policy – discussion ensued
- KF Policies – tabled for June meeting
- Distribution of Religious Material Policy – will vote at June meeting
- Competitive Bidding Policy – suggested rewording and increasing threshold. Will revise and post for community review.

c. Capital Improvement Committee – Aaron Petrosky / Chris Terrill (7:37 p.m.)

- Discussion about capital improvement projects.

d. Board Nominating Committee – Bill Farnsworth (7:43 p.m.)

- Announcement – Caroline Mones is pursuing another opportunity at Pine Lake. Nancy Kuechler will be the elected board representative from the Middle School.

e. Officer Elections – Bill Farnsworth (7:44 p.m.)

- *Allemeier makes a motion to approve the following slate of candidates for the 2015-2016 school year:*
 - *Tara Bain – Chair*
 - *Bill Farnsworth – Vice Chair*
 - *Aaron Petrosky – Treasurer*
 - *Kurt Woolley – Secretary*
- *Motion seconded by Broermann.*
- *Motion approved by unanimous vote.*

VI. Head of School Report – Chris Terrill (7:52 p.m.)

Head of School report has been posted for review.

VII. Action Items – Board and Leadership Team (7:57 p.m.)

- a. Farnsworth to review and post closed minutes for review and vote at June meeting

VIII. Executive Session (5:38 p.m.)

§ 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- *Allemeier makes a motion to enter executive session.*
 - *Motion seconded by Broermann.*
 - *Motion approved by unanimous vote.*
- *Bain proposes a friendly amendment to the motion to include § 143.318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.*
 - *Amendment accepted by Allemeier.*
 - *Motion approved by unanimous vote.*

IX. Resume Open Session and Motion to Seal Minutes of Closed Session (10:40 p.m.)

- *Allemeier makes a motion that the minutes of the closed session held on 5/27/2015 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*
 - *Motion seconded by Broermann.*
 - *Motion approved by unanimous vote.*

X. Vote on items in Executive Session (10:41 p.m.)

- *Allemeier makes a motion to approve Shelley Sims as Head of the Lower School.*
 - *Motion seconded by Thomas.*
 - *Motion approved by unanimous vote.*
- *Allemeier makes a motion to approve the following slate of Lower School Academic Partners:*
 - *Kaye Allen – Fifth-grade English*
 - *Krista Haun – Third Grade*
 - *Motion seconded by Hochman.*
 - *Motion approved by unanimous vote.*
- *Allemeier makes a motion to approve Caroline Mones as Sixth-grade Science Academic Partner.*
 - *Motion seconded by Hochman.*
 - *Motion approved by unanimous vote.*
- *Allemeier makes a motion to approve the following slate of Lower School Academic Partners:*
 - *McKenzie Brastow – Chemistry/AP Chemistry*
 - *April Baucom – Biology/AP Biology*
 - *Nikki Perry – Earth Science/AP Earth Science*
 - *Tina Pulley – English/Yearbook*
 - *Motion seconded by Hochman.*
 - *Motion approved by unanimous vote.*

XI. Adjournment (10:45 p.m.)

- *Allemeier makes a motion to adjourn.*
 - *Motion seconded by Woolley.*
 - *Motion approved by unanimous vote.*

Respectfully submitted,
Bill Farnsworth
Secretary, Pine Lake Preparatory Board of Directors