

# Pine Lake Preparatory Board of Directors Open Meeting Minutes

## December 17, 2014

**PLP BoD Present:** Tara Bain, Scott Broermann, Bill Farnsworth, John Allemeier, Brian Hochman, Rick Pacious, Kristi Thomas, Aaron Petrosky

**PLP BoD Absent:** Kurt Woolley

**PLP Administration Present:** Chris Terrill, Chris Scholl, Andrew Mocerri, Gloria Miller, Ginger Lusty (phone)

**Location:** Upper School Seminar Room

### I. Call to Order (6:30 p.m.)

Meeting called to order by Chair.

### II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:30 p.m.)

Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening.

- *None noted.*

Brian Hochmann entered at 6:38. Chair again reads the reminder upon the resumption of open session (no votes were taken before reminder was read a second time).

- *None noted.*

### III. Public Comment (6:31 p.m.)

- *None noted.*

### IV. Executive Session (6:31 p.m.)

§ 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- *Allemeier makes a motion to enter executive session.*
  - *Motion seconded by Pacious.*
  - *Motion approved by unanimous vote.*

### V. Resume Open Session and Motion to Seal Minutes of Closed Session (7:05 p.m.)

- *Farnsworth makes a motion that the minutes of the closed session held on 12/17/2014 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*
  - *Motion seconded by Allemeier.*
  - *Motion approved by unanimous vote.*

## **VI. Approval of Meeting Minutes (7:06 p.m.)**

- *Allemeier makes a motion to approve open-session and executive-session minutes from 11/19/2014 and 12/8/2014 board meetings as presented.*
  - *Motion seconded by Thomas.*
  - *Motion approved by unanimous vote.*

## **VII. Board training (7:08 p.m.)**

- a. Discussion of SBAR approach for topics for future BoD meetings.
- b. Discussion about perception of charter schools in the community and among the leadership of regional LEAs and education not-for-profits.

## **VIII. Administrative Matters and Committee Updates**

- a. **Finance Report – Chris Terrill / Ginger Lusty (7:14 p.m.)**
  - No report due to short month/holidays.
- b. **Secretary Report – Bill Farnsworth (7:15 p.m.)**
  - Board member attendance report will be reviewed at January meeting.
- c. **Policy Committee – John Allemeier (7:15 p.m.)**
  - Updated attendance, background check, hiring, job description and employment-at-will policies were posted for review by the board.

## **IX. Head of School Report – Chris Terrill (7:23 p.m.)**

- a. Andrew Mocerri reviewed the superior results the eighth grade students scored in the ACT Explore test.
- b. Reviewed progress on the technology initiative.

## **X. Action Items – Board and Leadership Team (7:31 p.m.)**

- a. Allemeier to make updates as discussed to the hiring policy and will forward all policies discussed to Ginger to be posted for community review.
- b. Bain, Broermann and Petrosky to work on possible retreat dates, likely summer.
- c. Farnsworth to set up Webex for future meetings to allow for better participation and experience for those unable to attend in person. Board needs “staff” access to the wireless network.
- d. Farnsworth and Allemeier to restructure Dropbox hierarchy to make management of documents easier.
- e. Farnsworth will present BoD meeting calendar for 2015-2016 for approval at the January meeting.
- f. Kristen to review branding progress.
- g. Farnsworth to post declassified minutes from July to September, 2014, for review and approval at the January meeting.

## **XI. Executive Session (7:37 p.m.)**

§ 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- Rick Pacious exits meeting at 8:34 p.m.
- *Allemeier makes a motion to enter executive session.*
  - *Motion seconded by Pacious.*
  - *Motion approved by unanimous vote.*

**XII. Resume Open Session and Motion to Seal Minutes of Closed Session (9:03 p.m.)**

- *Farnsworth makes a motion that the minutes of the closed session held on 12/17/2014 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*
  - *Motion seconded by Broermann.*
  - *Motion approved by unanimous vote.*

**XIII. Vote as needed based on items in Executive Session (9:04 p.m.)**

- *Farnsworth makes a motion to approve the hiring of Meredith Miller for 8th grade English/Language Arts position.*
  - *Motion seconded by Broermann.*
  - *Motion approved by unanimous vote.*
- *Farnsworth makes a motion to approve the contract and terms as presented.*
  - *Motion seconded by Broermann.*
  - *Motion approved by unanimous vote.*

**XIV. Adjournment (9:05 p.m.)**

- *Allemeier makes a motion to adjourn.*
  - *Motion seconded by Broermann.*
  - *Motion approved by unanimous vote.*

Respectfully submitted,  
Bill Farnsworth  
Secretary, Pine Lake Preparatory Board of Directors