

Pine Lake Preparatory Board of Directors Open Meeting Minutes

November 19, 2014

PLP BoD Present: Tara Bain, Scott Broermann, Bill Farnsworth, John Allemeier, Brian Hochman, Rick Pacious, Kristi Thomas, Kurt Woolley, Aaron Petrosky (phone)

PLP BoD Absent:

PLP Administration Present: Chris Terrill, Chris Scholl, Andrew Mocerri, Gloria Miller, Ginger Lusty (phone)

Location: Upper School Seminar Room

I. Call to Order (6:31 p.m.)

- *Meeting called to order by Chair.*

II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:32 p.m.)

Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Chair asks if any member has a conflict with any issues before the board this evening.

- *None noted.*

Kurt Woolley entered at 6:35. Kristi Thomas entered at 6:42. Chair reads the reminder again.

- *None noted.*

III. Board training (6:35 p.m.)

Board-assessment results are posted for board review. Discussion about regularly assessing performance of the board.

IV. Public Comment (6:42 p.m.)

Lisa MacKenzie reads comments about Kaleidoscope Foundation fiscal responsibility, public access to meetings and access to records.

V. Administrative Matters and Committee Updates

a. Finance Report – Chris Terrill / Ginger Lusty (6:49 p.m.)

Discussion about new financial dashboard format and contents. Review of current month- and year-to-date financials.

b. Secretary Report – Bill Farnsworth (7:05 p.m.)

Postponed to closed session to discuss closed-meeting minutes.

c. Nominating Committee – Bill Farnsworth (7:05 p.m.)

Reviewed plan and timeline for 2015-2016 board elections.

- *Allemeier makes a motion to approve 2015-2016 board election timeline as presented and amended to incorporate feedback from discussion. Motion seconded by Pacious. Motion approved by unanimous vote.*

d. Policy Committee – John Allemeier (7:12 p.m.)

Updated fiscal, uniform and conflict-of-interest policies were posted for review by the board.

- *Allemeier makes a motion to approve fiscal, uniform and conflict-of-interest policies as posted. Motion seconded by Farnsworth. Motion approved by unanimous vote.*

Background-check policy will be discussed at December meeting.

e. Strategic Plan Update – Scott Broermann (7:14 p.m.)

Updated strategy document has been posted with some reformatting. More work needs to be done and full-board approval of changes as new format includes an alignment with six strategies as opposed to current three.

f. 2015/2016 Academic Calendar – Chris Terrill (7:17 p.m.)

Discussion of proposed calendar.

- *Allemeier makes a motion to approve 2015/2016 academic calendar as presented. Motion seconded by Pacious. Motion approved by unanimous vote.*

g. Kaleidoscope Foundation Update – Kristi Thomas and Scott Broermann (7:20 p.m.)

Discussion of progress with capital-campaign feasibility study and funds recently raised.

VI. Head of School Report – Chris Terrill (7:23 p.m.)

Nothing to add to the written report

VII. Action Items – Board and Leadership Team (7:23 p.m.)

- Bain to recreate Dropbox folder for board-private documents
- Bain, Broermann and Petrosky to work on possible retreat dates, likely summer
- Allemeier to work on policies for review in December
- Farnsworth to set up Webex for future meetings to allow for better participation and experience for those unable to attend in person
- Farnsworth and Allemeier to restructure Dropbox hierarchy to make management of documents easier

VIII. Executive Session (7:25 p.m.)

§ 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- *Allemeier makes a motion to enter executive session. Motion seconded by Hochman. Motion approved by unanimous vote.*

IX. Resume Open Session and Motion to Seal Minutes of Closed Session (11:30 p.m.)

- *Allemeier makes a motion that the minutes of the closed session held on 11/19/2014 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law. Motion seconded by Broermann. Motion approved by unanimous vote.*

X. Approval of Meeting Minutes (11:31 p.m.)

- *Farnsworth makes a motion to approve open-session and executive-session minutes from 10/22/2014 and 11/10/2014 board meetings as presented. Motion seconded by Pacious. Motion approved by unanimous vote.*

XI. Vote as needed based on items in Executive Session (11:32 p.m.)

- *Farnsworth makes a motion to proceed with the personnel actions as discussed. Motion seconded by Hochman. Motion approved by unanimous vote.*
- *Farnsworth makes a motion to publish closed minutes from April, May and June, 2014, as presented. Motion seconded by Allemeier. Motion approved by unanimous vote.*

XII. Adjournment (11:33 p.m.)

- *Allemeier makes a motion to adjourn. Motion seconded by Broermann. Motion approved by unanimous vote.*

Respectfully submitted,
Bill Farnsworth
Pine Lake Preparatory Board Member