

Pine Lake Preparatory Board of Directors Open Meeting Minutes

September 23, 2015

PLP BoD Present: Bill Farnsworth, , Aaron Petrosky, Scott Broermann, Brian Hochman, Nancy Kuechler (phone), Eric Stachowski, Angela Young

PLP BoD Absent: Tara Bain, Kurt Woolley

PLP Administration Present: Chris Terrill, Ginger Lusty (phone), Chris Scholl, Andrew Mocerri, Shelly Sims

Location: Upper School Seminar Room

I. Call to Order (6:29 p.m.)

Meeting called to order by Vice Chair.

II. Conflict of Interest Reminder per NCGS 138A-15(e) (6:30 p.m.)

Vice Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Vice Chair asks if any member has a conflict with any issues before the board this evening.

- *No conflicts noted.*

III. Public Comment (6:32 p.m.)

- *None noted.*

IV. Approval of Meeting Minutes (6:32 p.m.)

- *Young makes a motion to approve open-session and executive-session minutes from 8/26/2015 as presented.*
 - *Motion seconded by Stachowski.*
 - *Motion approved unanimousl.*

V. Administrative Matters and Committee Updates

a. Finance Report – Chris Terrill / Ginger Lusty (6:33 p.m.)

- Reviewed year-to-date financials
- Request to approval upgrade to ISIS financial software
 - *Broermann makes a motion to authorize Ginger Lusty to upgrade ISIS financial software and to amend the budget to include the amount of \$25,395.00 for this purpose.*
 - *Motion seconded by Petrosky.*
 - *Motion approved by unanimous vote.*

b. Capital Improvement Committee – Aaron Petrosky / Chris Terrill (6:50 p.m.)

- Discussion about the upcoming annual fund goal of raising \$250,000.

c. Policy Committee – Eric Stachowski (6:59 p.m.)

- Discussion about proposed Technology Policy; Internet Safety Policy; Donations, Gifts, Bequests Policy; Cash Management Investment Policy; and Fundraising Policy.
 - *Young makes a motion to renew the policies as presented.*
 - *Motion seconded by Broermann.*
 - *Motion approved by unanimous vote.*

VI. Head of School Reports (7:10 p.m.)

VII. Executive Session (7:20 p.m.)

§ 143 318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- *Young makes a motion to enter executive session.*
 - *Motion seconded by Petrosky.*
 - *Motion approved by unanimous vote.*

VIII. Resume Open Session and Motion to Seal Minutes of Closed Session (8:59 p.m.)

- *Broermann makes a motion that the minutes of the closed session held on 9/23/2015 be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*
 - *Motion seconded by Young.*
 - *Motion approved by unanimous vote.*

IX. Adjournment (8:59 p.m.)

- *Broermann makes a motion to adjourn.*
 - *Motion seconded by Stachowski.*
 - *Motion approved by unanimous vote.*

Respectfully submitted,

Bill Farnsworth

Vice Chair, Pine Lake Preparatory Board of Directors