

Pine Lake Prep Board of Directors Open Meeting Minutes

August 24, 2016

PLP BOD PRESENT: Eric Stachowski, Aaron Petrosky, Kurt Woolley, Nancy Kuechler, Sarah Phillips, Sara Thomas, Pam Frost-Shirley, and Mark Foley

PLP BOD ABSENT: Bill Farnsworth

PLP ADMINISTRATION PRESENT: Chris Terrill, Brant Hyatt, Andrew Mocerri,

Tim Hoffman, Ginger Lusty (Dial in), Chris Scholl, Kristen Sutek, Shelly Sims and Sherri Fletcher

LOCATION: PLP Upper School Seminar Room

- I. 6:30 p.m. Call to Order and Attendance – Kurt Woolley, Chair (6:30)
- II. Conflict of Interest Reminder per NCGS 138A-15(e) –(6:30)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
- III. Public Comment -6:31
 - i. No comments
- IV. Board Training – Sara Thomas (6:31)
 - i. Better ways of communication within the board. She suggested Doodle.
 - ii. Nancy will email everyone on Monday to let them know that everything is in for the meeting.
- V. Approval of Meeting Minutes – Nancy Kuechler – (6:45)
 - a. Purpose: Vote on open session and executive sessions meeting minutes for 7/27/2016 & 8/16/2016
 - i. Nancy Kuechler made the motion to approve 7/27/2016 open session and executive session minutes
 - ii. Sara Thomas - Seconded the motion
 - iii. Motion was unanimous except for abstentions
-Abstention for the motion: Mark Foley
 - iv. Nancy Kuechler made the motion to approve 8/16/2016 open and executive session minutes
 - v. Sara Thomas - seconded the motion
 - vi. Motion was unanimous except for abstentions
-Abstentions for the motion: Nancy Kuechler and Eric Stachowski
- VI. Administrative Matters and Committee Updates – (6:51)
 - a. Finance Committee – Chris Terrill / Ginger Lusty / Sherri Fletcher / Aaron Petrosky
 - i. Reported on the June and July Financials
 - b. Update on Drug Testing – Chris Terrill
 - i. Purpose: discuss and review – No positive drug tests
 - c. Update on Technology (10 min) – Brandt Hyatt
 - i. Purpose: discuss and reviewed– Technology goals, Professional Development, Future Technology Initiatives for 2016-2017
 - d. Student Retention Report (10 min) – Chris Terrill
 - i. Discussed and reviewed the reason why students did not return for the 2016-2017 academic year.
 - e. Committee Goal Reporting/Updates – All committee chairs gave reports of their individual monthly meetings
 - i. Academic Excellence – Mark Foley
 - ii. Policy – Eric Stachowski
 - iii. Strategic Planning – Sara Thomas
 - iv. Community Outreach – Nancy Kuechler
 - f. Head of Schools Report Chris Terrill

- VII. Executive Session – (7:55)
- i. Mark Foley - Made the motion to move into executive session
 - ii. Sara Thomas – Seconded the motion
 - iii. Motion was unanimous
- b. Motion to move into Executive Session
- c. § 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.
- VIII. Resume Open Session and Motion to Seal Minutes of Closed Session – (8:39)
- i. Sarah Phillips made the motion to resume Open Session
 - ii. Aaron Petrosky seconded the motion
 - iii. Motion was unanimous
- I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.
- IX. Sarah Phillips moved to approve the MICP as drafted and to authorize the HoS Evaluation Committee to finalize Sections 4.2 & 4.3. (8:40)
- i. Sara Thomas seconded the motion
 - ii. Vote was unanimous
- X. Adjournment – (8:42)
- i. Sarah Phillips made the motion to adjourn
 - ii. Sara Thomas seconded the motion
 - iii. Motion was unanimous
- XI. FYI: Upcoming Events
- a. PLP Board Meetings (*location is Upper School unless otherwise noted*):
 - i. Next Meeting – Wednesday, September 27, 2016 at 7:00 in the STEM Building Auditorium

Respectfully submitted by Nancy Kuechler – Pine Lake Prep Board Secretary