



**Pine Lake Preparatory Board Meeting**

**Open Session Minutes: October 25, 2017 at 6:30 PM**

**Attendees: Kurt Woolley, Sarah Phillips, Aaron Petrosky, Sara Thomas, Pamela Frost-Shirley, Jeremy Shook, Bill Aull, Mark Foley, Marianne Umphlett**

	<b>Agenda Item</b>	<b>Purpose</b>	<b>Who</b>	<b><u>Materials</u></b>	<b>Time</b>
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:34PM
		<i>No conflicts noted</i>			
II	Public Comment	Input to board	Public	N/A	6:37PM
		<i>No public comment</i>			
III	Previous Minutes	Vote to approve	Board Chair	Minutes from previous meeting	6:40PM
		<i>Open and closed Minutes approved with one abstention (Bill Aull)</i>			
IV	Technology Plan	For review and comment	Technology Department	See dropbox for full plan	6:35PM
		<i>Discussed plan including the following initiatives: Blended learning Virtual reality Online profiles/marketing/blog Student "innovators"</i>	Brant Hyatt Becky Goddard		
V	Finances	Reviewed monthly financials Capital Campaign Summary	CFO Finance Committee Chair	Dashboard & Detail	6:55PM



		Annual Fund update Staff incentive			
		<i>Voted to approve staff increases \$272,576.55 Passed unanimously</i>		<i>See dropbox for details</i>	
VI	Executive Director Report	Status of goal completion using new Head of School Report Template  Presentation of Quarterly report	Executive Director, US, MS & LS Principals	See for approval folder for detailed report	7:20PM
		<i>Andrew provided Headlines followed by each school Principal sharing their focus areas. The three schools are working collaboratively on communications, systems, professional development and other initiatives.</i>			
VII	Strategic Planning Approach	Inform full board of strategic planning approach	Bill Aull, Strategic Planning Committee	See dropbox for PPT	7:55PM
		<i>Noted the importance of completion prior to May board retreat. The strategic plan will be the bases for the May meeting activities and drive board committee and operational activities going forward.</i>  <i>Strategic planning will work with Finance in the coming months to better understand funding of</i>			



		<i>future programs identified in the strategic planning effort.</i>			
VIII	Executive Session**	To consider the qualifications... Approve Exec Session Minutes	Board Chair	See "for approval" folder	8:00PM
VIII	Resume Open Session	Motion to Seal Minutes of Closed Session ***	Board Chair	N/A	8:40PM
IX	Housekeeping	Next meeting Nov 29, 2017	Secretary	N/A	8:42PM 3mins
X	Adjourn	Close Meeting	Board Chair	N/A	8:41PM

\*Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

\*\*Executive Session per 143-318.11(a)(6)

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

\*\*\*Motion to seal per section 143-318.10(e)

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.