



**Pine Lake Preparatory Board Meeting
Open Session Minutes: July 26, 2017 at 6:30 PM**

BoD Present: Aaron Petrosky, Sarah Phillips (phone), Sara Thomas, Pamela Frost-Shirley, Jeremy Shook, Bill Aull, Marianne Umphlett

BoD Absent: Mark Foley, Kurt Woolley

PLP Staff Present: Brant Hyatt, Andrew Mocerri, Shelly Sims, Sam Ranallo, Tim Hoffman, Kristen Sutek and Sherri Fletcher (phone)

Location: Upper School Seminar Room

	Agenda Item	Purpose	Who	<u>Materials</u>	Time
I	Open Session	Open bridge line Call to order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:32PM 5 mins
		No conflicts noted			
II	Public Comment	Input to board	Public	N/A	6:35PM 10 mins
		No public comment			
III	Previous Minutes	VOTED to approve open meeting minutes June 28th, 2017	Board Chair	Minutes from previous meeting	6:45PM 5 mins
		VOTED to approve closed meeting minutes June 28, 2017			

		Quorum not present. We vote in Aug meeting.			
IV	Finances	Monthly financials review	CFO Finance Committee	Dashboard & Detail	6:50PM 10 mins
V	Executive Director Report	<p>Share progress on execution of strategic goals:</p> <p>Testing Data: Report comparing PLP, NC State avg. and three local charter schools.</p> <p>Student retention data: Based on what is known today, LS 98%, MS 98%, US 95% Formal exit survey under consideration</p> <p>VOTED to approve outfitting security access for unmanned buildings and doors up to \$30,000</p> <p>VOTED to approve insurance: \$84, 771 proposal</p> <p>State policy update: Enrollment priority list shared. Policy committee to evaluate and decide prior to Nov.</p>	Executive Director	See for approval folder for all docs	7:00PM 25 mins

VI	Board Changes	Committees: See committee spreadsheet.	Secretary	Committee Assignments spreadsheet Committee transition summaries	7:25PM 20 mins
		Next steps are for committee chairs to create descriptions and organize regular meetings with committee	Committee Chairs		
VII	Executive Session**	To consider the qualifications...	Board Chair	See "for approval" folder in Executive Agendas	7:45PM 15 mins
VIII	Resume Open Session***	Motion made, seconded and approved to seal Minutes of Closed Session and vote as needed	Board Chair	N/A	8:00PM 2min
		VOTED to approve the following new hires: Amy Woodall - Full Time Teacher - MS/US Chorus Jennifer Bassett - Full Time Teacher - MS/US Orchestra Susan Kesterson - Permanent Part Time - Human Resources/Finance			
VIII	Housekeeping	Next meeting Aug 23, 2017	Secretary	N/A	8:02PM 3mins
IX	Adjournment	Motion made, seconded and approved. Closed meeting.	Board Chair	N/A	8:05PM

*Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**Executive Session per 143-318.11(a)(5) & (a)(6)

143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

143-318.11(a)(6) To consider the qualification, competence, performance, character, fitness conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

***Motion to seal per section

143-318.10(e) I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.